

**CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING OF THE
AMENITIES AND ECONOMIC REGENERATION COMMITTEE
HELD IN THE TOWN HALL ON TUESDAY 5 JUNE 2018
COMMENCING AT 8.15 PM**

Present: Cllr Mrs M Mead - Chairman
Cllr D Wesson - Vice Chairman

Cllr R Crapper
Cllr Mrs C Delaney
Cllr Mrs E Hatton
Cllr P Scott
Cllr Mrs C Wilson

Apologies: Cllr Ms J Bull

Officer: Ron Spurs - Town Clerk

In Attendance: Cllr Mrs L Little
Cllr D Melvin

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 MINUTES

The minutes of the Meeting held on 6 February 2018, previously circulated, were confirmed as a true record and signed by the Chairman.

3 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

Two members of the public were present. Mrs Fran Hicks from 46 Oakfield Road outlined a plan to plant some trees on the Amenity land near her home at her own expense. The Committee welcomed the idea and asked her to sort the details out with the Clerk for approval at a Council meeting.

4 CEMETERY WORKS – REPORT BY TOWN CLERK

The Clerk presented his report which had been circulated to members of the Committee. The report asked the Committee to recommend to full Council the award of a contract to A Bower to undertake the works listed in the report at Black Bourton Cemetery.

Cllr Mrs L Little queried why three quotes had not been obtained and why McCrackens who look after the cemetery were not chosen. The Clerk pointed out that Mr Bower was a preferred contractor for the Council, he has undertaken numerous similar works for the Council and the process for awarding the work was in line with the Council's Procurement Policy. Type A works under £5,000 are awarded to an approved Council contractor.

Cllr P Scott stated that in his view the policy should be reviewed.

Cllr Mrs C Wilson stated that the path had been in disrepair for some time and there was no need for the work to be completed quickly.

Cllr Mrs C Delaney was of the view that the work needed to be done as soon as practicable.

Cllr Crapper proposed that the Committee RESOLVES to recommend to Council the appointment of A Bower to carry out the works contained in the Report at a cost of £3,683.67. This was seconded by Cllr Mrs Mead. A vote was taken and a majority voted to RECOMMEND to Council the award of the contract to A Bower.

5 NEW ALLOTMENTS AND TOILETS – VERBAL REPORT BY THE TOWN CLERK

The Clerk had circulated an email to Councillors regarding the new Toilet block at the Country Park and the new Allotments.

Councillors expressed concern that should Carterton Town Council take over the ownership and management of the block this could incur significant expense.

The Clerk will advise the Council by report if any proposal for Carterton Town Council to take over the block is made by David Wilson Homes and West Oxfordshire District Council.

6 CHRISTMAS LIGHTS – VERBAL REPORT – TOWN CLERK

The Clerk had met Peter White earlier in the day together with Cllr McBride and Cllr Mrs Mead to discuss the town's Christmas Lights offer. Mr White has agreed to quote for the installation and purchase of spherical balls on the standard columns in Brize Norton Road, Burford Road and Black Bourton Road.

Mr White is also exploring on behalf of the Council the installation of a Christmas tree with lights on Marigold Square and options for lighting the wall opposite the Town Hall.

Cllr Mrs Wilson stated that she had been approached by residents complaining about the quality of the lights. Cllr Mrs Mead said that other residents had been complimentary about the new lights.

Once the full quote for works is available, the Clerk will prepare a report for the Committee.

7 WW1 COMMEMORATION – SILENT SOLDIERS AND OTHER ACTIVITIES

The Clerk stated that the 'silent soldiers' had arrived. There was a discussion as to where they should be sited.

Cllr Mrs Mead favoured siting two in the War memorial. Another possible site was the wall opposite the Town Hall.

The Committee had previously asked Cllr Mrs Hatton and Cllr Leverton to co-ordinate the World War 1 commemoration activities and report back to the Committee as soon as practicable.

8 CARTER'S WALK ART WORK (TWO PIECES) – RELOCATION – SITES

Council had already approved the removal of the two stainless steel works of art from Carter's Walk.

The Committee supported the view that the works should be re-sited on the Market Square and on the green area adjacent to the side of the Town Hall facing Alvescot Road.

Cllr Mrs Little asked the Clerk to confirm that they were the property of the Council.

The Clerk was asked to investigate the cost of removal and installation in the Market Square and also the installation of a metal decorative sign "Carter's Walk" to be installed at the entrance to the walk.

The Meeting ended at 9.05 pm.

Chairman