



# Carterton Town Council

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Town Hall  
Alvescot Road  
Carterton  
Oxon OX18 3JL

**Ron Spurs** BSC MA MBA CILCA  
Town Clerk

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[www.carterton.net](http://www.carterton.net)

9 June 2021

Cllr S Baylis  
Cllr J Bull  
Cllr R Crapper  
Cllr M Crossland  
Cllr P Handley  
Cllr F Harold  
Cllr C James  
Cllr N Leverton  
Cllr L Little  
Cllr M McBride  
Cllr M Mead  
Cllr J Sangster  
Cllr D Wesson  
Cllr K Wood

## SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of CARTERTON TOWN COUNCIL on **Tuesday 15 June 2021 at 6.30pm at Carterton WI Hall.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached.

Yours faithfully

**Ron Spurs**  
Town Clerk

**Beacon Town**

Proud innovator for the Countryside Agency's Market Towns Initiative

## AGENDA

### Apologies

1. To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
2. Minutes of the Annual Town Council Meeting held on 25 May 2021 – for Approval
3. Minutes of the Planning Committee Meeting held on 25 May 2021 – for Noting
4. Minutes of the Urgency Committee Meeting held on 1 June 2021 – for Noting
5. Minutes of the Administration Committee Meeting held on 8 June 2021 - items for Approval
6. Adjournment of 15 Minutes for Members of the Public to raise matters
7. Adjournment of 15 Minutes for County Councillors to raise matters
8. Adjournment of 15 Minutes for District Councillors to raise matters
9. Town Mayor's Announcements
10. Town Clerk's Announcements
11. Draft Annual Return for year ending 31 March 2120:
  - Annual Governance Statement at Section 1 – for Approval
  - Accounting Statements at Section 2 - for Approval
12. Committee Structure – for Noting
13. Works for Authorisation
14. Financial Statement to 31 May 2021 – for Noting
15. Receipts to 31 May 2021 – for Noting
16. Payments for June 2021 - for Approval
- 17. Public Bodies (Admission to Meetings) Act 1960 – Confidential items follow**
18. Purchase of land at Hollybush Road – Report by Cllr C James – for Approval
19. Adoption of Insurance Cover 2021/2022 - Report by Town Clerk
20. Carterton Crier Contract - Report of the Town Clerk