



Carterton Town Council

Town Hall
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Kay Linnington CILCA
Deputy Town Clerk

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10th March 2022

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Cllr N Leverton - Chairman
Cllr J Bull - Vice Chairman
Cllr K Baldwin
Cllr S Baylis
Cllr R Crapper
Cllr M Crossland
Cllr P Handley
Cllr F Harold
Cllr N King
Cllr L Little
Cllr M McBride
Cllr M Mead
Cllr L Sanders
Cllr J Sangster
Cllr D Wesson
Cllr K Wood

SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of CARTERTON TOWN COUNCIL on **Tuesday 15th March 2022 at 7.00pm** at the Town Hall.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

If you are unable to attend and wish your apologies to be recorded, you must let the Deputy Town Clerk know by 5.00 pm at the latest on the day of the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

The agenda for the meeting is attached.

Kay Linnington
Deputy Town Clerk

AGENDA

1. Apologies for absence
2. To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
3. Minutes of the Town Council Meeting held on 15th February 2022 – for approval
4. Minutes of the Planning Committee Meeting held on 15th February 2022 – for noting
5. Minutes of the Administration Committee Meeting held on 1st March 2022 – to approve the following items:
 - (a) Upgrading of Councillor notebooks/laptops
 - (b) Review of hire charges and burial fees
 - (c) Confirmation of WODC Loans
 - (d) Past Mayor's badges/Mayor's Chain of Office
6. Adjournment of 15 Minutes for Members of the Public to raise matters
7. Adjournment of 15 Minutes for County Councillors to raise matters
8. Adjournment of 15 Minutes for District Councillors to raise matters
9. Town Mayor's Announcements
10. Deputy Town Clerk's Report
11. To approve the upgrade of Town Hall staff laptops – see attached
12. PCSO contract renewal – for approval - see attached
13. Works for authorisation - for approval – see attached
14. Financial Statement to 28th February 2022 – for noting
15. Receipts between 16/02/2022 and 15/03/2022 – for noting
16. Accounts for Payment for March 2022 – for Approval
17. **Public Bodies (Admission to Meetings) Act 1960 – Confidential items follow**
18. Confidential items from the Minutes of the Town Council Meeting held on 15th February 2022 – for approval
19. To give a verbal update on staffing
20. New National Salary Award 2021/22 – for noting – see attached