



Carterton Town Council

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Ron Spurs BSC MA MBA CILCA
Town Clerk

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11 November 2020

Cllr N Leverton - Chairman
Cllr J Bull - Deputy Chairman

Cllr S Baylis
Cllr C Cook
Cllr R Crapper
Cllr M Crossland
Cllr P Handley
Cllr E Hatton
Cllr C James
Cllr L Little
Cllr M McBride
Cllr M Mead
Cllr J Sangster
Cllr D Wesson
Cllr K Wood

SUMMONS TO ATTEND

You are hereby summoned to attend the next Meeting of CARTERTON TOWN COUNCIL on **17 November 2020 at 7.00 pm.** via Zoom Video-Conferencing. Go to www.zoom.us. Meeting ID: 895 8910 0280 Password: 459806.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.

The Agenda for the meeting is attached

Yours faithfully

A handwritten signature in black ink that reads 'Ron Spurs' with a long horizontal flourish underneath.

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
- 2 Minutes of the Town Council Meeting held on 20 October 2020 – for Approval
- 3 Minutes of the Meeting of the Planning Committee held on 20 October 2020 – for Noting
- 4 Minutes of the Meeting of the Administration Committee held on 27 October 2020 – for Noting
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Adjournment of 15 Minutes for District Councillors to raise matters
- 8 Town Mayor's Announcements
- 9 Town Clerk's Announcements
- 10 Town Council Events Update –Verbal Report by Town Clerk
- 11 Grant Application – Volunteer Link Up
- 12 Grant Application – RAF Brize Norton Airplay Youth Club
- 13 Bank Reconciliation Statement to 31 October 2020 – for Noting
- 14 Details of Income received during October 2020 - for Noting
- 15 Accounts for Payment for November 2020 – see attached for Approval
- 16 Public Bodies (Admission to Meetings) Act 1960**
- 17 Confidential Items from Minutes of Town Council Meeting held on 20 October 2020 – for Approval
- 18 Kitchen Refurbishment Update - Appointment of contractor - Report by Town Clerk