

CARTERTON TOWN COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING HELD IN THE TOWN HALL
ON TUESDAY 24 JUNE 2014
COMMENCING AT 7.00 PM

Present:	Cllr Mrs L Little	Town Mayor
	Cllr H Jobes	Deputy Mayor
	Cllr Mrs D V Bulley	Cllr P Madden
	Cllr H Howard	Cllr Mrs M Mead
	Cllr H Jobes	Cllr P Scott
	Cllr Mrs L Little	Cllr Mrs J Smith
	Cllr M McBride	Cllr M Steward

Apologies: Cllr M Brennan, Cllr R Crapper, Cllr Mrs L Delaney.

Officers: Mrs Caroline Ramsey - Town Clerk
Mrs Tan Marchant - Assistant Town Clerk

21 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

22 ACCOUNTS

- a) Year End Accounts - Members APPROVED the unaudited Year End Accounts.
- b) Annual Return 2013/14 - Members RESOLVED TO APPROVE the Annual Return, which was then signed by the Mayor (including amendment).
- c) Annual Governance Statement - Members RESOLVED TO APPROVE the Annual Governance Statement as detailed in Section 2 of the Annual Return, which was then signed by the Mayor.
- d) Internal Audit Reports 2013/14 - Members Noted the Internal Audit Reports.

Cllr Steward asked that Members' thanks to the staff for the preparation of the Year End Accounts and Annual Return be minuted.

23 CARTERTON MASTERPLAN

Carterton Town Council is commissioning the Carterton Masterplan to identify the potential of the town for growth and the issues that will need to be addressed to deliver a sustainable, economic, viable and attractive town. The Clerk stressed the importance of doing a Masterplan which can be fed into the West Oxfordshire Local Plan, and said it is probably the biggest thing that will ever happen to the town. At the moment, Carterton is vulnerable to speculative planning applications, but a Masterplan would give added weight to Town Council decisions.

Although a grant from WODC towards the cost may no longer be available, the Clerk said that Gordon Lewis can formulate the Masterplan at a very good price because the groundwork has already been done in Bicester. The District Council has given a commitment that the Masterplan will go out for public display alongside the Local Plan if it is ready in time.

Members raised a number of questions about the plan, and Cllr Mrs Smith pointed out that schools would need to be consulted before 18th July - the start of the summer holidays. The Clerk said there would be a meeting with councillors from other parishes at St John's Church

on 9th July, as surrounding villages use shops and services within the town and therefore have a right to be kept informed and involved.

Members AGREED to commission Gordon Lewis of WYG to prepare a Masterplan for Carterton and APPROVED the Consultancy Proposal.

The meeting ended at 7.40 p.m.

1 July 2014

Town Mayor