



Caroline Ramsey
Town Clerk

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Carterton Town Council

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26th November 2013

Cllr Mrs L Little - Town Mayor
Cllr Mrs M Crossland - Deputy Mayor

Cllr M Brennan
Cllr Mrs D V Bulley
Cllr A Coomber
Cllr R Crapper
Cllr A Farmer
Cllr H Howard
Cllr H Jobes
Cllr Mrs C MacRae
Cllr N MacRae MBE
Cllr M McBride
Cllr P Madden
Cllr Mrs N Miah
Cllr P Scott
Cllr M Steward

SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of CARTERTON TOWN COUNCIL to be held in the Council Chamber, Carterton Town Hall on Tuesday 3rd December at 7.45 pm on the rising of the Planning Committee. Members of the Public and Press are invited to attend.

There will be a short presentation of the Draft Carterton Town Concept Plan by the Carterton Fast Forward Project Manager prior to the start of the meeting



Beacon Town
Proud innovator for the Countryside Agency's Market Towns Initiative

AGENDA

1. To receive any Apologies
2. To receive any Declarations of Interest
3. To receive and approve the Minutes of the Town Council Meeting held on 19th November 2013
4. Past Subject Matters for noting:
 - i. Town Hall Extension Spend
 - ii. Reserves
 - iii. Mid year budget (actual)
5. Town Mayor's Announcements
6. Adjournment of 15 Minutes for Members of the Public to raise matters
7. Adjournment of 5 Minutes for County Councillors to raise matters -
8. Minutes of the Planning Committee Meeting of 19th November for noting
9. Review of Council's Control Systems for the Financial Year – attached for approval
10. Tendering and Project Management Services Quote – attached for approval
11. Annual Risk Management Assessment – to consider attached report.
12. Financial Statement to 30 November – to be tabled.
13. Accounts for Payment for December – to be tabled.
14. Communications – members to instruct the Clerk on any items that need a press release

Yours faithfully



Caroline Ramsey
Town Clerk