

CARTERTON TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 16 APRIL 2013  
AT 7.45 PM

Present:	Cllr A Coomber -	Town Mayor
	Cllr Mrs L Little -	Deputy Town Mayor
	Cllr M Brennan	Cllrs Mrs C MacRae
	Cllr Mrs D Bulley	Cllr N MacRae MBE
	Cllr R Crapper	Cllr M McBride
	Cllr Mrs M Crossland	Cllr Mrs N Miah
	Cllr A Farmer	Cllr P Scott
	Cllr H Howard	Cllr M Steward
	Cllr P Madden	

Apologies: Cllr H Jobes

170 MINUTES

The Minutes of the Meeting held on 19 March 2013, copies of which had been previously circulated to Members were, subject to two typographical errors, confirmed as a true record and signed by the Mayor.

171 MATTERS ARISING

Cllr MacRae apologised to Cllr Mrs Crossland for the comments made on her presentation on Academy Status and said that he was still unclear about the Council's role in the process. The Clerk confirmed that she had arranged for there to be a meeting at the allotments with the representative from Designing Out Crime.

172 DECLARATIONS OF INTEREST

There were no DPIs. Cllr Scott declared an interest as Chairman of the Chamber of Trade and the NAG. Cllr Crapper declared an interest as a member of the Chamber of Trade. Cllr Farmer declared an interest in Carterton Football Club. Cllr Mrs Little declared an interest as a Governor of Edith Moorhouse School and in the Community College. Cllr Mrs Miah declared an interest as a Governor at St John's School, as did Cllr Mrs MacRae, who also declared an interest as an allotment holder and member of the PCC. Cllr MacRae declared an interest in the ATC and as a school governor. Cllr Madden declared an interest as a school governor. Cllrs Mrs Crossland and Howard declared an interest in planning as members of the District Council planning committee. Cllr Brennan declared an interest as a member of the Environment Overview & Scrutiny Committee at WODC and an employee of SERCO.

173 TOWN MAYOR'S ANNOUNCEMENTS

The Mayor said that TVP had been very proactive following the serious incident in the town and had kept him fully briefed. He had attended 'Tea at the Ritz' at the Homestead and the Carterton Wedding Fair at the Community Centre. There had been a meeting with OC Infrastructure about sports pitches and with the Station Exec to discuss noise and he had attended the Standing Up of 501 Squadron. A meeting had been held to agree Exceptional Citizen Awards and the Mayor's Award to a Young Person. The Mayor had attended a Civic

Service at Faringdon and a Biznet meeting. It was noted that Radio Oxford would be in Carterton for the day in late April.

#### 174 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No issues were raised.

#### 175 ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Couchman reported that this was his last meeting as he would not be standing for re-election. The Mayor thanked Cllr Couchman for his attendance at Town Council meetings and for his reports. Cllr Handley commented on continuing concerns about the state of the roads and said that central government had been asked for more funding. He was trying to clarify the number of accommodation units behind the wire as two different figures were in circulation. Two VAS signs were still to be installed. Cllr Handley confirmed that the kerb would be dropped at the crossing on Alvescot Road and said he would chase progress on the Monahan Way crossing.

#### 176 CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A'. See below.

#### 177 PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 19 March and 2 April 2013. These were noted.

#### 178 CARTERTON FAST FORWARD

The Clerk presented the CFF Manager's report drawing attention to the priorities for the next 12 months. It was noted that the CFF Manager would be looking to retire in the first half of 2014 and that she and the Clerk would make a report to the September meeting on the future of the CFF project.

In discussion, the Council noted that Ms Chater was taking forward a number of very useful areas of work. The TransformPlaces work was considered to have been especially valuable. It was noted that the Job Club continued to be well attended and to provide valuable support to job seekers.

#### 179 PERSONNEL POLICIES

Cllr Farmer presented a paper setting out a proposed annual cycle for appraisals and pay. After discussion it was RESOLVED that this policy be adopted and added to the Council's approved policies.

#### 178 FINANCIAL STATEMENT

The Financial Statement to 31 March set out at Annex 'B' was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

#### 179 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

Councillors raised a number of questions on individual cheques which the Assistant Town Clerk said she would clarify.

180 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

The meeting ended at 10.00 pm.

21 May 2013

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Town Mayor

1. **Town Hall Extension.** The start on site was delayed by one week to 15 April due to bad weather. I hope that this time can be made up during the contract period. As Councillors will have noticed, the garage has been moved and will be used by WODC to store their mini sweeper. We will continue to use the back part as storage. I attach an updated copy of the table showing expenditure against budget. **Noted.**

2. **Baldwin Mews.** Please see the attached note about parking issues in Baldwin Mews. **After considerable discussion it was agreed that the Clerk should talk to the parties involved to try to establish the number of car parking spaces needed. The Council could then make an informed decision about whether or not to provide additional parking spaces.**

3. **The Dell.** Our contractors, WODC, carried out a deep clean of The Dell. I have asked them to see if it is possible to have one of their covert cameras set up there for a while to see if they can gather evidence of who is fly tipping. **Noted.**

4. **Salt bin.** A resident of Edgeworth Drive has been in touch to ask for a salt bin. The residents of the road 'managed to remove some of the snow but it then turned into ice and was extremely dangerous due to the gradient of the hill. There are elderly people living on the road who could not get down the hill and vehicles were not able to get to them'. The Council is invited to consider this request. OCC sell the bins for £250 and charge £100 for each fill. **After discussion, the Council decided that providing a bin at Edgeworth Drive would create a precedent.**

5. **Forthcoming meetings and events:**

20 April 2013	St George's Day Celebration
24 April 2013	Junior Town Crier Competition 4.00pm
7 May 2013	Planning
8 May 2013	Town Assembly, 7.00pm, St John's Church
14 May 2013	Presentations from Town Clerk candidates
16 May 2013	Mayor's Reception for Exceptional Citizens
21 May 2013	Planning and Annual Meeting of the Town Council