

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 19 JUNE 2012
AT 7.45 PM

Present: Cllr A Coomber Town Mayor
Cllr Mrs L Little Deputy Town Mayor

Cllr Mrs D V Bulley Cllr P Madden
Cllr Mrs M Crossland Cllr P Scott
Cllr H Jobs Cllr M Steward

Apologies: Cllr R W Crapper, Cllr A Farmer, Cllr E Liston, Cllr Mrs C MacRae, Cllr N A MacRae MBE, Cllr Mrs L Walcott and Cllr W Walcott MBE

23 MINUTES

The Minutes of the Meeting held on 15 May 2012, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

24 MATTERS ARISING

There were none.

25. TOWN MAYOR'S ANNOUNCEMENT

The Mayor said that he and the Mayoress had attended a Thanksgiving Service at Christchurch, a dinner at Dorchester Abbey and a performance by the Oxfordshire Youth Orchestra. He had also attended the Cotswold Town Crier Competition. The Mayor commented on the Town's Jubilee celebrations that had taken place over the weekend of 2nd and 3rd June and thanked all those who had been involved in a very successful event. He particularly thanked Cllr Mrs Little who had overseen the whole event and presented her with a small gift from the Council.

26 DECLARATIONS OF INTEREST

Cllr Scott declared an interest as Chairman of the Chamber of Trade and NAG and in cheque 10231. Cllr Mrs Crossland declared an interest in planning matters as a member of the WODC Planning Committee and in the LDF.

27 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

28. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley reported on the financial position at the County Council. He said that progress on the fire station was moving slowly forward and urged Councillors to continue to lobby. He reported on the progress that had been made on the first round of Stewardship Projects and outlined the proposals he was putting forward for the second round. It was noted that funding was needed for further RTOs on the North East Carterton estate but that this would come from Cllr Couchman's budget. Cllr Handley reported that he was in discussions with a theatre producer and he hoped that the Community Centre might prove a suitable venue for productions.

29 CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

30 PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 15 May and 12 June for noting. These were noted.

31 JUBILEE COMMITTEE

Cllr Mrs Little said that although the final income and expenditure details had still to be settled, it looked as though net expenditure for the weekend events would be in the region of £1,500 against a budget of £4,000. In addition, some money had gone directly to the Queen's Diamond Jubilee Trust.

It was noted that there would be a wash up meeting to identify those things which had worked well and those things which had been less successful. Volunteers had been in short supply on the day. Browne's Hall had benefitted greatly from the event on Sunday and were keen to introduce a Summer Fair.

The Mayor congratulated Cllr Mrs Little on delivering a very successful event on such a very small budget.

32. CODE OF CONDUCT

The Town Council considered the model Code of Conduct which had been circulated by the WODC Monitoring Officer.

Council RESOLVED that:

1. The Code of Conduct adopted by West Oxfordshire District Council be the adopted code for members and co-opted members of Carterton Town Council with effect from 1 July 2012, or such other date as may be specified in the regulations, to replace the current code of conduct; and
2. The Clerk be requested to notify the Monitoring Officer of the West Oxfordshire District Council of the passing of the above resolution.

Council NOTED that further advice on the registration of interests would follow in due course.

33. EXTERNAL AUDITOR

The Council received notification from the Audit Commission that they were consulting on the re-appointment of BDO LLP as the external auditors to the Council for the five years from 2012/13.

Council NOTED that BDO LLP would be reappointed.

34 FINANCIAL STATEMENT

The Financial Statement to 31 May 2012, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

35 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

36 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

1. **WEEE Containers at recycling sites.** To note that attached letter from WODC about the introduction of waste electrical and electronic equipment banks. **Noted.**
2. **Carterton Lions Club Queen's Award for Voluntary Service.** To note the attached letter. **It was agreed that the Clerk should send a letter of congratulations.**
3. **Forthcoming meetings and events:**

22 June	Opening of the Allandale Youth Centre
25 June	Armed Forces ceremony – Town Hall 10.15 for 10.30 ceremony
30 June	Unveiling of the memorial bell
3 July	Planning and Recreation
9 July	Schools Swimming Gala – help appreciated!
17 July	Planning and Council
4. **Council noted that the Co-op had applied for an extension of licence to sell alcohol on Sundays from 6 am to 11 pm. The Council had no comments.**