

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 17 APRIL 2012
AT 7.45 PM

Present: Cllr N A MacRae MBE - Town Mayor
Cllr A Coomber - Deputy Mayor

Cllr Mrs D V Bulley Cllr Mrs C MacRae
Cllr R W Crapper Cllr P Madden
Cllr Mrs M Crossland, Cllr N Miah
Cllr A Farmer Cllr P Scott (from item 4)
Cllr H Jobes Cllr Mrs L Walcott
Cllr Mrs L Little Cllr W Walcott MBE
Cllr E Liston (from item 4)

Apologies: Cllr M Steward

169 MINUTES

The Minutes of the Meeting held on 20 March 2012, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

170 MATTERS ARISING

The Clerk clarified that the £5,000 payment to WODC was for the maintenance of the pitches at Monahan Way.

171 DECLARATIONS OF INTEREST

Cllr MacRae and Cllr Mrs MacRae declared an interest as allotment holders. Cllr MacRae declared an interest as Governor of Gateway School and St Joseph's School and in cheque 10186. Cllr Mrs Crossland declared an interest in planning applications as a member of the WODC Planning Committee and in Item 183 (Town Hall Carpets). Cllr Coomber declared an interest in anything to do with RAF Brize Norton and as a Governor of Carterton Community College. Cllr Madden declared an interest as a Governor of Carterton Community College. Cllr Crapper declared an interest as a member of the Chamber of Trade. Cllr Farmer declared an interest in the LDF and Carterton Football Club. Cllr Mrs Walcott declared an interest in allotments.

172 TOWN MAYOR'S ANNOUNCEMENTS

The Mayor congratulated Cllr Mrs Dee and Mr Mike Bulley on celebrating their 60th wedding anniversary. The Mayor and Mayoress had attended a party celebrating their anniversary; a function with the High Sheriff; dinner at OCC; dinners at Abingdon and Wallingford; an ATC annual dinner where he presented a new trophy for the best all round Cadet; the Carterton 10K; a rocket science day at the Community College and a collection day for Helen and Douglas House on Easter Sunday. The Mayor reported that, sadly he had attended two repatriation ceremonies where he Sister Frances Dominica the DL and Mrs Pep Glen, the then High Sheriff. He had received a letter from Buckingham Palace in response to the loyal greetings he had sent to HM The Queen on the occasion of her 60th Anniversary. The winner of the Junior Town Crier Competition held on 28 March was Ciaran McAleese from the Community College. Winners of the Poetry Competition were Aidan Portch and Ellie Hoffler, both from Gateway School. The best entries will be given to the Lord Lieutenant for him to forward to the Palace.

173 ADJOURNMENT FOR THE PUBLIC TO RAISE ISSUES

No issues were raised.

174 ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley's apologies were received.

175 CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A'. See below.

176 PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 20 March and 3 April 2012. These were noted.

177 JUBILEE COMMITTEE

The Council received a verbal report from Cllr Mrs Little. She thanked the Assistant Town Clerk for helping with the publicity material and tabled details of the budget. It was noted that just under £3,000 had been allocated. Cllr Mrs Crossland reminded Cllr Mrs Little of the need to budget for the hire of chairs at the Community Centre. There will be a meeting of the Jubilee Committee on 23 April when the final programme will be drawn up.

178 PROVISION OF LITTER BINS

The Clerk reported that there had been requests for litter bins on Monahan Way. Following a change in policy, WODC had advised that Town and Parish Councils needed to submit formal requests to WODC for new bins and to meet the costs of providing the bin (£300) and emptying it (£4.10 per week). Councillors felt it was wrong that the costs had been passed to the Town Council and it was agreed to take this up with the Chief Executive of WODC at the forthcoming meeting.

179 FINANCIAL STATEMENT

The Financial Statement to 31 March 2012, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

180 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts for February set out at Annex 'C' be approved for payment.

181 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

182 EXTENSION OF TOWN HALL

Cllr Farmer introduced a paper setting out details of the cost of carrying out the alterations to the ground floor of the Town Hall to create a Reception desk and an area for the Job Club. The costs were higher than expected and he suggested an alternative approach which would involve extending the Town Hall might represent better value for money. He also suggested that the Council might consider providing a new home for the Vets surgery which would need to be relocated if the market square were to be created.

Councillors discussed a number of alternatives ranging from relocating the Town Hall on a different site to building a much larger extension. It was noted that grant had been received from the Community Covenant to create a Job Club area and this remained a priority. It was agreed that interested Councillors should meet to discuss the options and agree a way forward.

RESOLVED that Councillors should meet in the next week or so to consider the options and agree a way forward.

183 CARPETS AT TOWN HALL OFFICES

Council received three quotations for re-carpeting two of the upstairs offices. It was agreed that the cheapest option was unlikely to provide a hard wearing carpet.

RESOLVED that the cheapest quote should be dropped and that the other companies should be asked to produce examples of the carpet that would be used. It was agreed that up to £910 could be spent without further reference back to the Council.

The Meeting ended at 8.55 pm

15 May 2012

Town Mayor

1. **ICE at the Allandale.** To note the attached update from Jill Bull about developments at the Allandale. **Noted.**
2. **Aircraft noise.** To note the attached email about aircraft noise. I have been invited to attend a Working Group meeting on the base on 25 April and will pass on these concerns. **Noted**
3. **OCC Review of Civil Parking Restrictions.** We have been informed that the proposed parking restrictions on the NE Carterton Estate have been approved and that legal enforcement is expected to commence in May or June this year. **Council welcomed this development.**
4. **New Oxfordshire Dial-a-Ride Service.** To note the attached information about the Dial-a-Ride service. **Cllr Mrs Crossland said that several people had expressed concern to her about the reduction in the service. It was agreed that Councillors should monitor the situation.**
5. **Jubilee Tree Planting.** To note attached email from the Guides. **Noted**
6. **Forthcoming meetings and events:**

21 April	St George's Day Dinner
24 April	Planning (if needed)
1 May	Town Assembly – Browne's Hall
10 May	Presentation of Exceptional Citizens and Young People's Awards 3.00 pm
15 May	Planning and Annual Meeting of the Town Council
26 May	Community Litter Pick

Note: We would normally have a planning meeting on Tuesday 5 June but this is a Bank Holiday. As an alternative we could slot a Planning meeting in on Tuesday 29 May.