

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 15 MAY 2012
AT 7.45 PM

Present:

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| Cllr Mrs D V Bulley | Cllr E Liston |
| Cllr A Coomber | Cllr Mrs C MacRae |
| Cllr R W Crapper | Cllr N A MacRae MBE |
| Cllr Mrs M Crossland, | Cllr P Madden |
| Cllr A Farmer | Cllr P Scott |
| Cllr H Jobes | Cllr M Steward |
| Cllr Mrs L Little | |

Apologies: Cllr N Miah, Cllr Mrs L Walcott and Cllr W Walcott MBE

Prior to the start of the meeting, the outgoing Mayor, Cllr MacRae, presented tankards to his two Cadets.

1 ELECTION OF TOWN MAYOR

IT WAS RESOLVED that Cllr Coomber be elected Town Mayor for the ensuing year. Cllr Coomber signed the Declaration of Acceptance of Office and thanked Council for his appointment. He paid tribute to the outgoing Mayor and Mayoress and said he would continue to seek to promote the interests of the town.

2 APPOINTMENT OF DEPUTY TOWN MAYOR

IT WAS RESOLVED that Cllr Mrs Little be appointed Deputy Mayor for the ensuing year. Cllr Mrs Little signed the Declaration of Acceptance of Office and said that she looked forward to working with the Mayor to promote the town.

3 PAST MAYOR'S BADGE OF OFFICE

The Mayor presented the outgoing Mayor with his badge. Cllr MacRae thanked Councillors and Town Hall staff for their support, outlined the work he had done to promote the town and paid tribute to all those involved in the Repatriation of fallen servicemen.

4 MINUTES

The Minutes of the Meeting held on 17 April 2012, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

5 MATTERS ARISING

The Clerk said that advice was awaited from WODC on the provision of bins in Monahan Way.

6 DECLARATIONS OF INTEREST

Cllr Scott declared an interest as Chairman of the Chamber of Trade and NAG and in the planning application for Alvescot Road. Cllr MacRae and Cllr Mrs MacRae declared an interest as school governors and allotment holders. Cllr MacRae declared an interest in cheque

10204 which he had repaid to the Council. Cllr Crapper declared an interest as a member of the Chamber of Trade. Cllr Farmer declared an interest in the Local Development Framework and in Carterton Football Club. Cllr Mrs Crossland declared an interest in planning matters as a member of the WODC Planning Committee. She also declared an interest in the application from Edith Moorhouse for financial assistance towards the play area and did not vote on this matter.

7. COMMITTEE MEMBERSHIP

IT WAS RESOLVED that the following Committees be appointed: -

Administration Committee

Councillors A Coomber, M Crossland, A Farmer, H Jobs, L Little; P Madden, Mrs C MacRae, N MacRae, P Scott, M Steward, Mrs L Walcott and W O Walcott

Planning Committee

Councillors D Bulley, R Crapper, A Farmer, H Jobs, L Little, P Madden and N Miah.

Policy Committee

Councillors D Bulley, A Coomber, R. Crapper, M. Crossland, A Farmer, H Jobs, L Little, E Liston, C MacRae, N MacRae, P Madden, N Miah, P Scott, M Steward, L Walcott and W O Walcott

Recreation Committee

Councillors D Bulley, A Coomber, R Crapper, M Crossland, A Farmer, H Jobs, L Little, E Liston and M Steward.

Traffic Advisory Committee

Councillors D Bulley, R Crapper, L Little and M Steward.

Fire Advisory Committee

To be advised if necessary.

Allandale Management Committee

Chairman of Recreation, Cllr Mrs L Little and Cllr Mrs C MacRae

8. APPOINTMENT OF REPRESENTATIVES ON GROUPS & OUTSIDE BODIES

IT WAS RESOLVED to make the following appointments: -

Carterton Community Centre

Councillors R Crapper, M Crossland, P Madden, H Jobs, E Liston and L Little.

Carterton Youth Council:

To be advised

Carterton Fast Forward Groups:

Town Centre Group: Councillors D Bulley, A Coomber, M Crossland, A Farmer and P Scott

Economic Development Group: Councillors A Farmer and P Scott

Transport Group: Councillors D Bulley, R Crapper and A Farmer

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| Remembrance Day Observance (RBL) | Councillor Mrs D V Bulley |
| Allotments Association | Councillor Mrs L Walcott Councillor W O Walcott |
| Squash Club Committee | Councillor P Scott |
| Football Club | Councillor A Farmer |
| Brownes Hall Management Committee | Councillor P Madden |

9 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

10. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley congratulated the new Mayor and Deputy Mayor and noted that Carterton WODC Councillors had been elected Chair and Vice Chair of the Licensing and Planning Committees. Cllr Handley reported that he had met David Cameron and raised with him the issue of a Fire Station for Carterton. He asked the Clerk to arrange a meeting with the OCC Steward to discuss projects for the Stewardship fund. He reported on the progress being made by OCC on various s106 projects. He mentioned that a survey had been circulated in Shilton and the Clerk briefly outlined the CFF Hinterland project that was underway. Cllr Handley was continuing to make a case for the Carterton schools.

11 CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

12 PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 17 April 2011. These were noted.

13. ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2012

The Council received the completed Annual Return for the year ending 31 March 2012. Councillors considered the Annual Governance Statement in detail and agreed that the Council had acted in accordance with the requirements set out therein. The Council also considered the report of the Internal Auditor and noted that it contained no recommendations. The Town Hall staff were thanked for their work on the annual audit.

RESOLVED that the Mayor should sign off the Annual Return for forwarding to the external auditor.

14 REQUESTS FOR FINANCIAL ASSISTANCE

The Council had set aside £8,000 in the 2012/13 budget for s137 grants and a further £10,000 for Recreation Grants, The Council considered the following applications:

| Organisation | Purpose of grant | Power | Amount requested | Amount awarded |
|------------------------------------|---------------------------|--------------|-------------------------|--------------------------------|
| Carterton Children's Centre | Basic Cooking on a Budget | S137 | £500 | £500 |
| Edith Moorhouse School Association | Adventure Play Area | Recreation | £6,000 | £600 |
| Air Ambulance Berks/Oxon/Bucks | For running costs | S137 | Not specified | Further details to be obtained |

15 COMMUNICATING WITH RESIDENTS

The Council considered a paper outlining methods used to communicate with residents and particularly problems currently being experienced with the delivery of newsletters. It was noted that very few residents had attended the Annual Town Meeting. There was discussion about the various ways of contacting residents and Cllr Jobes in particular expressed his concerns about the lack of information that was being published.

RESOLVED that this issue should be considered further by the Policy Committee.

16 JUBILEE COMMITTEE

The Council received a verbal report from Cllr Mrs Little. She said there had been a very useful meeting the previous evening and thanked everyone for the help that they were giving. She reported that details of the events were now on the OCC and WODC website and would be in the Oxford Mail, and the Global Gateway and Community Magazines. Chancellors had sponsored post cards which were being delivered to individual households. The Jubilee Queen and two attendants had been appointed and there were 4 princesses from the Primary Schools.

17 FINANCIAL STATEMENT

The Financial Statement to 30 April 2012, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

18 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

19 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

1. **Give Bees a Chance.** Mr Watts has asked if the Council would provide a letter of support for his new charity Give Bees a Chance. I circulated an email a couple of weeks ago giving further details of the charity. **Noted that this enterprise was outside the parish and that it would therefore not be appropriate for the Council to offer anything other than general support.**

2. **Forthcoming meetings and events:**

| | |
|------------|---|
| 18 May | Installation of performing space on the Recreation Ground |
| 26 May | Community Litter Pick |
| 2 & 3 June | Jubilee events on the Recreation Ground |
| 5 June | Bank Holiday (Planning and Recreation postponed) |
| 12 June | Planning and Recreation |
| 19 June | Planning and Council |

3. **LDF Core Strategy.** WODC had advised that there would be an update to Cabinet on 23 May with a full report going to the meeting on 25 July. Further consultation was likely to take place in August and September with a final recommendation to WODC Cabinet in October or November. **Noted.**

4. OCC had advised that a COMAH exercise would take place for Lansdowne Chemicals in October. The Town Council was invited to attend. **Noted**

5. TVP had advised that the opening hours for the Carterton Police Station would be 10 am to 2 pm on Tuesday, Wednesday and Thursday. **Noted.**

6. A Premises licence application had been submitted for Clare Terrace for a microbrewery. **Noted.**

