

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 18 JANUARY 2011
AT 7.45 PM

Present:	Cllr N MacRae MBE -	Town Mayor
	Cllr A Coomber -	Deputy Mayor
	Cllr Mrs D V Bulley	Cllr P Madden
	Cllr R W Crapper	Cllr N Miah
	Cllr B Crossland	Cllr P Scott
	Cllr Mrs M Crossland	Cllr Mrs S E Stone
	Cllr A Farmer	Cllr Mrs L Walcott
	Cllr E Liston	Cllr W O Walcott MBE
	Cllr Mrs C MacRae	Cllr E Wearing

125. MINUTES

The Minutes of the Meeting held on 14 December 2010, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

126. MATTERS ARISING

It was agreed that the CCTV camera for the Community Centre should be discussed under Item 138. The Clerk reported that the new Cleaner/Caretaker had started work on 4 January.

127. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor and Mayoress had attended a Post Operational Tour Presentation hosted by the Commander 145 (South) Brigade. The Mayor had presented Poppy Appeal Certificates at the RBL meeting.

128. DECLARATIONS OF INTEREST

All WODC District Councillors declared a personal interest and Cllr Farmer a prejudicial interest in Item 132. Cllrs Mrs Crossland and Madden declared an interest in planning (Item 134) by virtue of their membership of the WODC Planning Committee. Cllr Scott declared an interest as Chairman of the Chamber of Trade and of the NAG. Those Councillors serving as Directors of the Community Centre declared an interest in Item 138. Cllrs MacRae and Mrs MacRae declared an interest as allotment holders. Cllr Farmer declared a prejudicial interest in Cheque 9760. Cllr Coomber declared an interest as a member of NAG and as an employee of the RAF.

129. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

Youth Councillors addressed the Council. They reported on funds raised at the Christmas Lights Fair and on the formation of a Bright Ideas Initiative. They also reported on a number of ideas for activities for young people. Full details are set out in the minutes of the Youth Council meeting of 12 January. The Youth Councillors asked the Town Council to consider grant aiding the Carterton Race Team. Discussion of this was deferred to Item 138.

Cllr Handley spoke about the LDF and urged the Town Council to secure the support of the wider population and to consider the long-term future of the Council's landholdings. He had had a positive meeting with the new Fire Chief. He was taking up with WODC complaints

from residents about rubbish collection over Christmas and had raised with OCC concerns about visibility at the junction of Upavon Way and Alvescot Road.

130. ADJOURNMENT FOR TVP REPRESENTATIVES TO RAISE ISSUES

No representative was present.

131. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley had given his report under Item 129.

132. LOCAL DEVELOPMENT FRAMEWORK

The Clerk briefly introduced the paper circulated with the agenda. She added that WODC would, during February, be undertaking further consultation to inform the decision about whether future development should be to the east or west of the town. It was noted that there was already a bus service on Upavon Way which could serve a development to the west.

In discussion, it was noted that WODC had ruled out development to the north because of the quarry and the distance from the town centre.

One Councillor felt that development to the east would bring benefits in the form of improved road links but most Councillors felt that development there would be unacceptably close to Brize Norton village. It was also felt that the site was too small for 1,000 houses. The need for land for recreational purposes was noted.

It was felt that development to the west would open up the Shill Valley and would result in a more attractive built environment. It was a bigger site and therefore offered scope for longer-term growth. The western site was closer to the town centre and development included flood attenuation proposals which would significantly benefit villages to the south.

Cllr Mrs Crossland reported on discussions with WODC planners about the percentage of affordable housing and the fact that a number of smaller developments would generate less community levy to support improvements to the infrastructure.

RESOLVED that on the basis of the information currently available to the Town Council, its preferred option on grounds of long term sustainability and reducing the impact on neighbouring parishes, is to develop to the west of the town. However, the Town Council does not rule out further discussions in the light of any new information coming forward.

Cllrs Mrs Crossland, MacRae, Madden and Walcott did not vote as they did not want to prejudge the matter prior to discussion at the District Council. Cllr Farmer did not vote as he has a prejudicial interest.

133. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

134. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 14 December and 4 January. These were noted.

135. RECREATION COMMITTEE

Council received the Minutes of the Meeting of the Recreation Committee held on 4 January 2011.

Cllr. Coomber reported on two items arising from the meeting. The owner of the fence bordering Queen Mother's Garden had offered to make a financial contribution spread over four months with a lump sum payable before the end of January.

The Council's contractors had submitted a quotation for three raised beds on the open space at Whittington Place for £975. It was agreed that this should be accepted. In addition a couple of replacement trees should be planted on the boundary. The Clerk was asked to write to residents to inform them of the decision.

RESOLVED that the Minutes of the Recreation Committee meeting be approved, that the fence at the Queen Mother's Garden be replaced and that planting be undertaken at Whittington Place.

136. TREE PLANTING IN THE TOWN CENTRE

The Council received a report from the consultant advising on tree planting in the town centre. The County Council had issued the necessary consents and planting could now take place. The suggestion was that six trees be planted around the crossroads at a cost of £13,536. There was money in the budget to fund this. Further planting could take place in year 2 or could be delayed depending on the funding position.

In discussion it was noted that the proposals took account of the potential problems of planting in the pavement and that root barriers would be installed. The Clerk was asked to obtain competitive tenders for the work.

RESOLVED that six trees should be planted this spring in the sites recommended by the consultant but that two other companies be invited to tender for the work before a final decision is taken.

137. PLAY RANGERS

The Council received a request from the Play Rangers to consider funding the service once OCC funding is withdrawn at the end of March.

RESOLVED that the Council should not offer any funding to the Play Ranger service.

138. REQUEST FOR FINANCIAL ASSISTANCE UNDER S137

The Council considered a request from the Youth Council to provide an s137 grant of between £235 and £498 to the Carterton Race Team and a request from the Carterton Community Centre to provide and install CCTV inside the building at a maximum cost of £600.

The Council received a request to fund the British Heart and Lung Transplant Association to support a resident's participation at the World Transplant Games.

RESOLVED to purchase and install a stand-alone CCTV system for the Community Centre at a cost of no more than £600 and to make a grant of £300 to the BHLTA. The Youth Council should be asked to provide more information about equipment for the Race Team and the Council would re-consider at its next meeting.

139. FINANCIAL STATEMENT

The Financial Statement to 31 December, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

140 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts for the month of January be approved for payment. See attachment below.

141. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

The meeting ended at 9.15 pm.

15 February 2011

Town Mayor

1. **Snow clearing.** I have been advised by OCC that they will ‘make the necessary arrangements to include Wycombe Way in the gritting regime’. Along with a group of other Town Clerks I will be having discussions with OCC about the delegation of gritting to town and parish councils. **Noted.**
2. **Repatriations.** I understand that Government is expected to make an announcement about repatriations during the week beginning 24 January. In the meantime, I have been reminded that there should not be any pre-emption of a Ministerial Statement. **Noted.**
3. **Alvescot Road Recreation Ground Play Area.** Work starts on the refurbishment of the play area on Monday 17 January. **Cllr Coomber had set up a blog to record progress on the project.**
4. **Temporary Car Park – NE Carterton estate.** Work will start on the installation of the car park in the middle of the month. **Noted. The contractor would be using stone from the old wall at the burial ground.**
5. **RBL’s 90th Anniversary Celebrations.** Please see the attached letter from the National Chairman of the RBL about Poppy Parties over the weekend of 10 –12 June. **RBL to consider.**
6. **Queen’s Diamond Jubilee Celebrations.** To see the attached email from the Lieutenancy. **Noted.**
7. **Royal Wedding.** The Council has been approached by a resident who is keen to organise a street party in the town centre to celebrate the Royal Wedding. The District Council will be responsible for issuing road closures for this event. They are to establish a policy and will provide further information as soon as they are able. **The Clerk reported that OCC required £10m indemnity and was unlikely to agree close a main road. She had suggested the Recreation Ground or the old market site as alternative sites.**
8. **Carterton Community College** has sent a letter of thanks to the Town Council for the £1,000 grant to ‘Get Stuck In’.
9. **Forthcoming meetings and events:**
 - 29 January – Mayor’s Charity Burns-themed Quiz at CCC
 - 1 February – Planning and possible Policy Committee
 - 15 February – Planning and Council
 - 1 March – Planning and Admin Committee
 - 15 March – Planning and Council
 - 27 March – Carterton 10K
10. **The Clerk reported that Northwood Crescent would be closed from 14 –28 February to allow for demolition work and that New Bridge on the A415 would be closed from 19 February for 9 days.**

Printed on: 09/02/2011

Carterton Town Council 2010/2011

At: 16:26

**Cash Book Payments £500.00 or more
for the period 01/01/2011 to 18/01/2011**

Payments

<u>Cb No</u>	<u>Bank Account Name</u>	<u>Month</u>	<u>Date</u>	<u>Cheque Ref</u>	<u>Payee Name</u>	<u>Amount</u>
1	Current Account	10	01/01/2011	Std Ord	WODC	580.00
1	Current Account	10	04/01/2011	9745	Inland Revenue	1,908.62
1	Current Account	10	04/01/2011	9746	Oxfordshire County Council	1,684.32
1	Current Account	10	18/01/2011	9763	McCracken & Son Limited	2,773.47
1	Current Account	10	18/01/2011	9770	West Oxfordshire District Council	503.02
1	Current Account	10	18/01/2011	9772	Oxfordshire County Council	1,684.32