

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 17 MAY 2011
AT 7.45 PM

Present: Cllr Mrs D V Bulley Cllr Mrs L Little
 Cllr A D Coomber Cllr Mrs C MacRae
 Cllr R W Crapper Cllr N A MacRae MBE
 Cllr Mrs M Crossland Cllr P Madden
 Cllr A Farmer Cllr Mrs N Miah
 Cllr L Garfield Cllr P Scott
 Cllr H Jobs

Apologies: Cllr E Liston, Cllr Mrs L Walcott and Cllr W O Walcott MBE

All Councillors signed their declarations of Acceptance of Office prior to the meeting.

1 ELECTION OF TOWN MAYOR

IT WAS RESOLVED that Cllr MacRae be elected Town Mayor for the ensuing year. Cllr MacRae signed the Declaration of Acceptance of Office and thanked Council for his appointment. He said that he would continue to seek to promote the interests of the town.

2 APPOINTMENT OF DEPUTY TOWN MAYOR

IT WAS RESOLVED that Cllr Coomber be appointed Deputy Mayor for the ensuing year. Cllr Coomber thanked the Council for its support. He also thanked the Town Hall staff for their support. Cllr Coomber signed the Declaration of Acceptance of Office.

3 MINUTES

The Minutes of the Meeting held on 19 April 2011, copies of which had been previously circulated to Members, were confirmed as a true record, and signed by the Mayor.

4. MATTERS ARISING

The Clerk was asked to chase Thames Water for the promised details about the work carried out to the pumping station. It was noted that the Job Club had been launched on 12 May and had been a great success.

5. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor welcomed new and returning Councillors. He hoped that the Council would have four productive years. He reminded Councillors of the need to comply with the Code of Conduct and to declare any interests. He also urged Councillors to take seriously the need to maintain confidentiality.

The Mayor said he and the Mayoress had held a reception for the St John's School Football Team and would be going to see them play in the finals. He had attended a recent prize giving at the Football Club. The Mayor and Mayoress had held a Reception at the Town Hall to mark the award by the Lord Lieutenant of two Exceptional Citizen's medals and his Young Person's Award. They had opened the Save the Children May Day Fair which had been very successful but he was concerned that there was a public perception that the Town Council

was making money from the event. It was agreed that the Recreation Committee should look at the charging structure for those hiring the Recreation Ground.

The Mayor had attended two meetings on Repatriations which he would report on later. The Mayor said that with help from others some £2,500 had been raised for Helen and Douglas House during his first term of Office. It was agreed that the Clerk should write to Brian Crossland to congratulate him on his recent appointment as a Deputy Lieutenant.

Finally, the Mayor reported that he had heard that morning from Box Clever Group and Simons Development that the Old Market site and the land to the rear of The Beehive pub would be brought forward for development in conjunction with Morrison Supermarkets. Councillors warmly welcomed this news. It was noted that a press notice would be issued shortly.

6. DECLARATIONS OF INTEREST

Cllr Scott declared an interest as Chairman of the Chamber of Trade and NAG. Cllr MacRae and Mrs MacRae declared an interest as allotment holders. Cllr Crapper declared an interest as a member of the Chamber of Trade. Cllr Coomber declared an interest as a serving member of the RAF and in particular in Repatriations and in Item 13 (request for grant from the Good Neighbour Scheme). Cllr Farmer declared a prejudicial interest in the Local Development Framework and in cheque 9973. Cllr Mrs Crossland declared an interest in planning matters as a member of the WODC Planning Committee.

7. COMMITTEE MEMBERSHIP

IT WAS RESOLVED that the following Committees be appointed: -

Administration Committee

Councillors A Coomber, M Crossland, A Farmer, H Jobes, P Madden, Mrs C MacRae, N MacRae, P Scott, Mrs L Walcott and W O Walcott

Planning Committee

Councillors D Bulley, R Crapper, A Farmer, L Garfield, H Jobes, L Little, P Madden and N Miah.

Policy Committee

Councillors D Bulley, A Coomber, R. Crapper, M. Crossland, A Farmer, L Garfield, H Jobes, L Little, E Liston, C MacRae, N MacRae, P Madden, N Miah, P Scott, L Walcott and W O Walcott

Recreation Committee

Councillors D Bulley, A Coomber, R Crapper, M Crossland, A Farmer, L Garfield, H Jobes, L Little and E Liston.

Traffic Advisory Committee

Councillors D Bulley, R Crapper and L little.

Fire Advisory Committee

To be advised if necessary.

8. APPOINTMENT OF REPRESENTATIVES ON GROUPS & OUTSIDE BODIES

IT WAS RESOLVED to make the following appointments: -

Carterton Community Centre

Councillors A Coomber, R Crapper, M Crossland, P Madden, L Garfield, H Jobs and L Little.

Carterton Youth Council:

To be re-formed in summer 2011

Carterton Fast Forward Groups:

Town Centre Group: Councillors D Bulley, A Coomber, M Crossland, A Farmer and P Scott

Economic Development Group: Councillors A Farmer and P Scott

Remembrance Day Observance
(Royal British Legion)

Councillor Mrs D V Bulley
Councillor A Coomber

Allotments Association

Councillor Mrs L Walcott
Councillor W O Walcott

Squash Club Committee

Councillor P Scott

Football Club

Councillor A Farmer

Brownes Hall Management Committee

Councillor P Madden

9. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

10. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Couchman reported on new appointments at OCC. He said there had been a slight underspend in the previous financial year which had been carried forward into the current year. He passed on Cllr Handley's apologies for absence at the meeting. Cllr Couchman was invited to stay for the discussion at Item 14 on Repatriations.

11. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

12. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 19 April and 3 May 2011. These were noted.

13. REQUEST FOR ASSISTANCE UNDER S137

The Council had set aside £7,000 in the 2011/12 budget, significantly less than in the previous year. In April, the Council had agreed one grant in advance of the main body of applications - £305 to St John's School Football Team. There was therefore £6,695 remaining in the budget.

The Council considered the following applications:

Organisation	Purpose of grant	Amount requested	Amount awarded
Ryder-Cheshire Volunteers, Oxfordshire	To help people with a physical disability to access leisure and learning	£500	Nothing on this occasion
Carterton Shilton Park Good Neighbour Scheme	Purchase of laptop and software	£399	Agreed to purchase a laptop and donate it to the scheme
Oxfordshire Mind Wellbeing Service	To provide a crèche to run alongside the Monday afternoon peer support groups	£2,000	Nothing on this occasion

14. REPATRIATIONS

The Mayor reported that he had attended the Carterton Branch meeting of the RBL and had subsequently contacted the Chairman of the Oxfordshire Branch offering to host a meeting to discuss repatriations. The Mayor had also attended a meeting of a small working group set up to agree a design for the layout of the proposed Garden of Remembrance on Monahan Way. He reminded Councillors of the proposed route to be taken by the cortege. In discussion Councillors raised concerns about the lack of facilities in Norton Way and the possible traffic issues in Brize Norton village. Cllr Couchman explained that it would be for TVP to manage traffic issues and the Mayor explained some of the measures that WODC were proposing to put in place in the area of Norton Way. It was felt that the suggestions for the Garden of Remembrance should provide a dignified place for bereaved to gather and it was agreed that the Town Council should fund the trees provided WODC undertook to water and maintain them.

RESOLVED that the Town Council should provide five trees to a value of £700 for the Garden of Remembrance.

15. FINANCIAL STATEMENT

The Financial Statement to 30 April 2011, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

16. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

Council RESOLVED that Councillors D Bulley, A Coomber, R Crapper, M Crossland, A Farmer, P Madden, C MacRae, N MacRae and P Scott should be included on the mandate as cheque signatories.

The meeting ended at 9.15 pm.

21 June 2010

Town Mayor

1. **Declarations of Interests:** Councillors are reminded of the need to complete their Register of Interests and return them to me by the end of May for forwarding to WODC by 2 June. If anyone has problems with the forms please let me know. **Noted.**
2. **Forthcoming meetings and events.**

Tuesday 24 May	7.00 p.m.	Annual Town Meeting at Brownes Hall
Tuesday 7 June	6.00 p.m.	Possible Meeting with WODC Planners
	7.30 p.m.	Planning Committee
	7.45 p.m.	Policy Meeting
Friday 17 June	4.00 p.m.	Official Opening of ARRG Play Area
Monday 20 June	10.30 a.m.	Armed Forces Day Ceremony
Tuesday 21 June	7.30 p.m.	Planning Committee
	7.45 p.m.	Town Council Meeting
Monday 27 June	2.00 p.m.	Traffic Advisory Committee
Monday 11 July	9.30 a.m.	Swimming Gala

Note: The Town Clerk will shortly be writing to Councillors with details of various Civic events which require your support. Please make a note of these events and do your best to support them