

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 16 FEBRUARY 2010
AT 7.45 P.M.

Present:	Cllr Mrs M Crossland	Town Mayor
	Cllr Mrs D V Bulley	Cllr E Liston
	Cllr A Coomber	Cllr P Madden
	Cllr B Crossland	Cllr P Scott
	Cllr A Farmer	Cllr Mrs S Stone

Apologies: Cllr R Crapper; Cllr S Lodge, Cllr N MacRae MBE, Cllr Mrs L Walcott, Cllr W Walcott MBE and Cllr E Wearing

PART 1

127. MINUTES

The Minutes of the Meeting held on 19 January 2010, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

128. MATTERS ARISING

It was noted that THE police had agreed that all parties should meet to try to resolve the issue of traffic calming on Shilton Road. Cllr Scott would let the Clerk know once a date had been fixed. Terms of Reference had been drawn up for the Traffic Advisory Committee. A leaking water pipe had been found to the front of the Town Hall. This had been repaired and a new soakaway fitted.

129. DECLARATIONS OF INTEREST

Cllr Madden declared an interest in Item 134 by virtue of his membership of the WODC Planning Committee and did not take part in discussions on this item. Cllr Scott declared a proximity interest in planning applications 03/2010 and 07/2010. Cllr Farmer declared a prejudicial interest in matters relating to the LDF. All Councillors serving on the Community Centre Management Committee declared an interest in matters relating to the Centre.

130. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor had attended a factory tour in Witney arranged by the High Sheriff. She had been to the RBL Charity Concert and Candlemass at Christchurch. The Mayor had met the Community Director at the College to discuss the ICE awards and been to St Joseph's School to see how they had spent their St. George's Day prize money. She and a number of other Councillors had attended the preview of an art exhibition arranged by the Lions. The Mayor had represented the Council at the funeral of May Satell.

The Mayor reported that WODC had been slow to clear gravel from the footpaths and that the new parking enforcement officers had not so far been seen in Carterton. She also reported problems of antisocial behaviour at the Community Centre. It was agreed that Cllr Scott would deliver a letter to the police in his capacity as Chairman of the NAG.

131. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

A resident of Bluebell Way spoke of parking problems and the absence of salt bins. It was agreed he should discuss this further with the Clerk. Another resident asked about the Sainsburys planning application, the building of the Aldi store on Alvescot Road and the redevelopment of the town centre. The Mayor gave a brief outline of the latest position.

132. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley said that the County Council budget had been agreed and included a disappointingly small amount for Carterton. He briefly outlined the position regarding fire cover and emphasised the need for a fire station in Carterton. He said that potholes were being treated on the basis of the worst first. In some cases OCC were quoting £1,000 for installing salt bins. At the District Council, he had tried to have the LDF proposals called in on the grounds that the land to the north of the town should be included as a preferred option.

133. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A'.

134. PLANNING COMMITTEE

Council received the Minutes of the meeting of the Planning Committee held on 19 January and 2 February 2010. These were noted.

135. POLICY COMMITTEE

The Council received the Minutes of the Policy Committee meeting held on 2 February. Cllr Farmer reported that planning permission would be needed for the creation of the temporary car park on the nursery site.

RESOLVED that the Minutes of the Policy Committee be approved.

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136. INTERNAL AUDIT PROCESS

The Council received a report of the internal audit procedures adopted by the Council. Council considered the checks that are carried out on a monthly, quarterly and annual basis and agreed that these are commensurate to the budget of the Council.

137. FINANCIAL STATEMENT

The Financial Statement to 31 January 2010, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading is also provided at Annex 'B'.

138. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

139. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

PART 11

Sitting as Trustees of the Alvescot Road Recreation Ground

140. PLAYBUILDER GRANT APPLICATION

The Alvescot Road Recreation Working Group tabled the concept plan which would underlie the application for Playbuilder funding. It was noted that a number of details had still to be resolved but that the design included a new play area to the eastern end, paths across the area and a central performance space. It was noted that there was room for the football pitch at the western end. In the shorter term, the pavilion would be retained but would be refurbished.

It was RESOLVED that the application for Playbuilder funding should be submitted on the basis of the conceptual plan and that the Council should continue to discuss plans with residents and interested groups while the outcome of the application was awaited.

The meeting ended at 9.00 pm

16 March 2010

Town Mayor

1. **Traffic Calming Shilton Road** – OCC has advised that it does not have funds for implementing traffic calming measures in the Shilton Road in the current financial year but that funding may be available in 2010/11 or 2011/12. I have asked OCC to provide an indication of price and an estimate of £6,400 has been given. £3,600 of this is for removing the central line. The remaining £2,800 is for providing and installing enhanced gateway signage and pre-warning signs at 150m, 100m and 50m. Would the Council like me to follow up on any of this or is it still hoping for a VAS? **Agreed that this should be discussed at a meeting of all interested parties to be arranged by the NAG.**

2. **Fire Service** – To note the attached supplementary information provided by the Chief Fire Officer. **Noted. The Clerk was asked to obtain a copy of the Surveyor's report of The Dell.**

3. **Town Calendar** - The publishers of our Town Guide, the Local Authority Publishing Company, have offered to produce a Carterton town calendar free of charge. 6,500 copies would be printed and the cost is covered by advertising. An example of the calendar for Beaconsfield will be available at the meeting. The cost of delivering to households (£325) would need to be paid by the Council, although we may be able to secure sponsorship. Would the Council like to go ahead with this? **Agreed that a calendar should be produced for 2011.**

4. **Model Standing Orders** - New model Standing Orders have been produced which need tailoring to our individual needs. Would the Council like to form a working group to do this or would it like to delegate the job to the Clerk? **Agreed that the Clerk should tailor these and that they be considered by the Administration Committee.**

5. **Council Representatives on the Carterton Community Centre.** Cllr Crossland has indicated that he will be needing a new Council rep on the Board of Directors. The appointment will be made in May at the Annual Meeting of the Council. **Noted.**

6. **Publications:**

The Playingfield – Winter 2010
ORCC Parish Transport Representatives Handbook.

7. **Forthcoming meetings and events:**

22 February – Exhibition on the Local Development Framework at the CCC
2 March – Planning and Admin Committee
16 March – Planning and Council
21 March – International Market at Marigold Square and fair in the CCC
28 March – Carterton 10K (all help appreciated!)
29 April – meeting between Councillors and David Neudegg.

8. **Grant for Celebrating Carterton**

The Clerk reported that a grant of £5,000 had been awarded to the Town Council towards the cost of the Celebrating Carterton weekend.