

CARTERTON TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 20 OCTOBER 2009  
AT 7.45 P.M.

Present:	Cllr Mrs Maxine Crossland	Town Mayor
	Cllr N MacRae MBE	Deputy Mayor
	Cllr Mrs D V Bulley	Cllr N Miah
	Cllr A D Coomber	Cllr P Scott
	Cllr B Crossland	Cllr Mrs S Stone
	Cllr R Crapper	Cllr Mrs L Walcott
	Cllr A Farmer	Cllr W Walcott MBE
	Cllr P Madden	Cllr E Wearing

Apologies: Cllr E Liston

67. MINUTES

The Minutes of the Meeting held on 15 September 2009, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

68. MATTERS ARISING

The Clerk reported that WODC Planning Committee had deferred a decision on the Sainsburys planning application pending further advice from consultants. It was noted that a number of residents had written to the WODC Planning Officer in favour of the application and that the Town Council had been criticised for trying to keep Sainsburys out of the town. This was an unfair criticism as the Town Council had warmly welcomed approaches from two food retailers, both of whom are keen to become established in the town in competition with the Co-operative. It was agreed that if there was no other press coverage in the next couple of weeks the Clerk should write to the Witney Gazette. It was also agreed that the Clerk should emphasise that the southwest quadrant of the town comprised a much larger area than just the old market site.

69. DECLARATIONS OF INTEREST

Cllr Madden declared an interest in Item 74 by virtue of his membership of the WODC Planning Committee and did not take part in discussions on this item. Cllr Madden also declared an interest in Item 77 as a Governor of St John's School and as the Council representative on the Browne's Hall Committee. Cllrs Scott and Coomber declared an interest in Item 76 as members of NAG. Cllrs Crossland, Mrs Crossland, Crapper, Coomber, Madden and Mrs Stone declared an interest in the item 77 as Directors of the Community Centre. They left the room during the discussion and did not vote on this item. The Deputy Mayor declared an interest in Item 81 (Black Bourton Cemetery) and left the room while this was discussed. Cllr Farmer declared an interest in item 81, as a relative of the local funeral director, and did not take part in the discussion or the vote.

70. TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported that before the summer break she had attended a consultation meeting on The Maples, and the Extreme Wheels Day at the Dell. During September, she had been at an RBL awards ceremony and the opening of the new play area in the country park. She had attended a fundraising event in Abingdon, the Lord Lieutenant's presentation of

awards at Brize Norton, and the law lecture and court sermon in Oxford. She had been at a meeting of the Local Area Police Board and attended the Oxford Civic Service. She had met Graham Speke at the Community College.

71. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

A District Councillor reported on the Sainsburys application and on a recent meeting that had been held to discuss the emerging findings of the LDF. He was concerned that the area to the north of the town was being ignored as a possible site for future development

72. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Handley reported that Bampton Fire Service had been advertising for recruits and suggested that the Town Council might do the same. He reported on progress made on the siting of incinerators.

73. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

74. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 15 September and 6 October 2009. These were noted.

75. POLICY COMMITTEE

The Council received the Minutes of the meeting of the Policy Committee held on 6 October 2009.

Cllr Farmer briefly reported on the recent meeting with Tesco regarding the possible development of the town centre. It was noted that part of their proposals might involve the relocation of The Beehive. The Clerk confirmed that a meeting had been arranged with the RAF at which she would raise the question of the MOD housing. It was agreed that the Clerk should write to OCC to ask for a progress report on the plans for a Fire Station in the town.

Cllr Farmer expressed continuing concern about the condition of some of the pitches at Monahan Way. The Mayor mentioned two intergenerational projects being planned by the Community College.

It was RESOLVED that the Minutes of the Policy Committee meeting be approved.

76. TRAFFIC ADVISORY COMMITTEE

The Council received the Minutes of the meeting of the Traffic Advisory Committee held on 12 October 2009.

The Council agreed that as OCC had ruled out a VAS on the Shilton Road, the County should be asked to install enhanced signage, pre-warning signs and changes to the road markings. It was agreed that the NAG should ask for speed checks along this section of the road.

The Clerk was asked to contact Cllrs Couchman and Handley about the role, remit and membership of TAC. Councillors were asked to report on highway maintenance problems to the Clerk.

It was RESOLVED that the Minutes of the Traffic Advisory Committee meeting be approved.

#### 77. APPLICATIONS FOR S137 GRANTS

The Clerk reported that the Council had set aside £20,000 in the 2009/10 budget. So far the Council has agreed grants of £800 and £600 to the Carterton Race Team, £5,000 for St John's Church refurbishment and £3,000 towards the refurbishment of Browne's Hall. There was therefore £11,320 left in the budget.

The Council considered five applications and RESOLVED to award the amounts shown below:

<b>Organisation</b>	<b>Purpose of grant</b>	<b>Amount awarded</b>
West Oxfordshire Citizens Advice Bureau	To meet running costs against background of increasing demand for advice	£1,500
Carterton Childrens Centre	For the purchase of a Movement Mat	£575
Browne's Hall	Refurbishment. Additional grant needed from Town Council to unlock WODC funding.	£4,050 Subject to WODC releasing the funds it had offered and the management committee producing a business plan
Carterton Community Centre	To employ casual help for 10 hours a week to provide support to volunteers. To cover absence, minor maintenance, etc.	£3,000
Carterton Primary Schools	A prize for an engineering competition	£500

#### 78. FINANCIAL STATEMENT

The Financial Statement to 30 September 2009, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading is also provided at Annex 'B'.

#### 79. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

#### 80. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

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Town Mayor

Clerk's Report - 20 October 2009

Annex A

- 1 **Online checking of Bank Accounts.** HSBC have said that it would be possible for the Council to nominate one person to check the Town Council's bank accounts online. This arrangement would not allow us to make payments online (which is not legal for Town and Parish Councils) but simply to check the current status of each account and allowing us to transfer money between accounts. Would the Council make such a nomination and if so, for the named person to be Tan Marchant. **RESOLVED that Mrs Tan Marchant should be the named individual.**
- 2 **Primary Capital Programme:** locality review. Please see the attached letter from OCC as it relates to primary schools in Carterton. **Noted.**
- 3 **The WI has asked if it could plant spring bulbs** in the garden area of Tower Square to mark the 90<sup>th</sup> anniversary of the WI. The Brownies have approached us with a similar request. As the Recreation Committee has already commented that bulbs would make a nice addition to the planting, I have sent a letter of thanks accepting their offer. It has been left that the WI and the Brownies will work together on this project. I have asked McCrackens to fertilise the area under the tree to see if it will help the shrubs grow. **Noted.**
- 4 **Publications**  
  
Oxfordshire Highways Annual Report 2008/09
- 5 **Future meetings and events:**

3 November	Planning and Administration Committee
8 November	Remembrance Service and Parade (meet at Town Hall at 9.15am)
11 November	Act of Remembrance at the War Memorial
17 November	Planning and Council
4 December	Christmas Lights and Street Fair (switch on at 6.00pm)
8 December	Planning and Council
15 December	Council Christmas Dinner (7.30 for 8.00pm)