

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 19 MAY 2009
AT 7.45 P.M.

Present:

Cllr Mrs D V Bulley	Cllr P Madden
Cllr R W Crapper	Cllr N A MacRae MBE
Cllr B Crossland	Cllr Mrs N Miah
Cllr Mrs M Crossland	Cllr P Scott
Cllr A Farmer	Cllr Mrs S E Stone
Cllr E Liston	

Apologies: Cllr A D Coomber; Cllr S Lodge, Cllr Mrs L Walcott, Cllr W O Walcott MBE,
Cllr E Wearing

1 ELECTION OF TOWN MAYOR

IT WAS RESOLVED that Cllr Mrs M Crossland be elected Town Mayor for the ensuing year. Cllr Mrs Crossland signed the Declaration of Acceptance of Office and thanked Council for her appointment.

The Mayor presented a certificate to Ryan Beckett in recognition of his year's appointment as the Mayor's Cadet.

2 APPOINTMENT OF DEPUTY TOWN MAYOR

IT WAS RESOLVED that Cllr N MacRae be appointed Deputy Mayor for the ensuing year. Cllr MacRae signed the Declaration of Acceptance of Office.

3 MINUTES

The Minutes of the Meeting held on 21 April 2009, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

4. MATTERS ARISING

The Mayor said that she had had a meeting with representatives from St John's Church to talk about Street Pastors. Resources within the church remained an issue.

5. TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor, Cllr Mrs Crossland, reported that she had attended a Citizenship Ceremony in Oxford, a Civic Ball in Wantage, and Mayor Making Ceremonies at Banbury and Oxford. She had attended the Save the Children Fair, the Girl Guides AGM, a performance by the Songsters and a tea party at the Homestead. She had had a meeting with the Vicar and had also met candidates for the post of Vicar at Brize Norton.

The Mayor thanked fellow Councillors for electing her for a second term. She outlined the major achievements of her first year, working with residents of all ages. She attended more than 190 meetings and events and travelled more than 1200 miles on Town Council business. She thanked the Town Hall staff, Councillors and her escort for their continuing support.

6. DECLARATIONS OF INTEREST

Cllr Madden declared an interest in planning (item 12) by virtue of his membership of the WODC Planning Committee. Cllrs B Crossland, Mrs. M Crossland and N MacRae declared a prejudicial interest in accounts for payment (item 19: cheque 9459). Directors of the Carterton Community Centre declared an interest in cheque 9442. Cllr Farmer declared an interest in item 17, Carterton Football Club. Cllr MacRae declared an interest in allotments and the town centre. Cllr Madden declared an interest in item 16, section 137 application from Brownes Hall and left the room while this was discussed. Cllr Scott declared an interest in item 16, s137 grant application from St John's Church, as a member of the congregation.

All Councillors were reminded of the need to keep their registers of interest up to date.

7. COMMITTEE MEMBERSHIP

IT WAS RESOLVED that the following Committees be appointed: -

Administration Committee - Quorum 5

Councillors B Crossland, A Farmer, S Lodge, P Madden, P Scott, Mrs L Walcott and W O Walcott

Planning Committee - Quorum 5

Councillors D Bulley, R Crapper, B Crossland, M Crossland, A Farmer, P Madden, N Miah, and E Wearing

Policy Committee - Quorum 5

Councillors D Bulley, A Coomber, R. Crapper, B. Crossland, M. Crossland, A Farmer, E Liston, S Lodge, N MacRae, P Madden, N Miah, P Scott, S Stone, L Walcott, W O Walcott and E Wearing

Recreation Committee - Quorum 5

Councillors D Bulley, A Coomber, B Crossland, M Crossland, R Crapper, A Farmer, E Liston and S Stone.

Traffic Advisory Committee - Quorum 3

Councillors D Bulley, R Crapper and A Farmer.

Fire Advisory Committee - Quorum 3

Councillors D Bulley, A Coomber, E Liston, S Lodge and N Miah

8. APPOINTMENT OF REPRESENTATIVES ON GROUPS & OUTSIDE BODIES

IT WAS RESOLVED to make the following appointments: -

Carterton Community Centre

Councillors A Coomber, R Crapper, B Crossland, M Crossland, S Lodge, P Madden and S Stone.

Carterton Youth Council:

Councillors D Bulley, A Coomber and M Crossland.

Carterton Fast Forward Group:

Cllr B Crossland – Chairman. Other groups to be set up in coming months.

Remembrance Day Observance Councillor Mrs. D.V. Bulley
(Royal British Legion)

Allotments Association Councillor Mrs L Walcott
Councillor W.O. Walcott

Squash Club Committee Councillor P Scott

Football Club Councillor A Farmer

Brownes Hall Management Committee Councillor P Madden

9. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

10. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Cllr Couchman reported that there was one Cabinet meeting left before the elections. He had been made aware of the parking issues on the NE Carterton estate and was being kept up to date by Cllr MacRae on the issues relating to the link bridges.

11. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

12. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 21 April and 5 May 2009. These were noted.

13. TRAFFIC ADVISORY COMMITTEE

Council received the Minutes of the meeting of the Traffic Advisory Committee held on 20 April 2009.

The Clerk reported that OCC was due to provide costings for a fixed Vehicle Activated Sign on the Shilton Road. This would be passed on to the NAG and the Council. It was noted that many of the roads on the NE Carterton estate remained to be adopted.

The Minutes of the Traffic Advisory Committee were noted.

14. MEETING BETWEEN CARTERTON COUNCILLORS AND WODC OFFICERS

The Mayor introduced a note of the meeting between Carterton Councillors and officers from WODC held on 30 April. She drew particular attention to concerns that had been passed to WODC about the state of the Country Park. Councillors expressed concerns about the speed of traffic passing to and from the car park in the local centre, particularly at school drop off and collection times. Some form of traffic calming was needed but it was noted that the car

park was in private ownership. The Clerk was asked to explore the possibility of establishing a market on the square.

15. CARTERTON FAST FORWARD (CFF)

The Clerk introduced the report by the CFF Project Manager. *Fast Forward Towards 2010* was published in June 2003. Since then a great deal had happened and the Town Council had agreed that a review be carried out.

30 representatives from key stakeholders and community groups had attended a seminar in April and had considered topics grouped under the headings: Transport, Town Centre Vitality, the Local Economy and Strategic Planning. A full report of the day has been produced, which highlights key points and potential emerging new projects. The Council received details of possible projects and noted there would be wider community consultation, which would include mounting an exhibition at various locations. The Project Manager will then develop a new Action Plan outlining potential projects, sources of funding, timescales and key partners.

A further report, which will highlight progress and proposals for the longer term, will be presented to the July meeting of the Council.

Cllr Miah left the meeting at this point.

16. REQUEST FOR ASSISTANCE UNDER S137

The Council had set aside £20,000 in the 2009/10 budget. The Council agreed to give grants of £800 and £600 to the Carterton Race Team at its April meeting, which means there is £18,600 left in the budget for this year. The Council will invite a second round of applications for consideration in the autumn.

The Council considered the following applications and RESOLVED to award the amounts shown:

Organisation	Purpose of grant	Amount requested	Amount awarded
Church of St John the Evangelist	Improve kitchen and storage facilities, improve disabled access; improve office facilities	£70,000 raised to date towards total costs of about £100,000.	£5,000
Brownes Hall	Refurbishment of heating, toilets and kitchen.	Asked for a contribution of £6,900 – being 30% of the total estimated costs. Other grants to be sought.	£3,000

17. CARTERTON FOOTBALL CLUB LEASE.

Cllr Farmer presented a report on the proposed variation of the lease between the Football Club and the Town Council.

The Town Council had agreed to extend the lease to 25 years but had sought a break clause in 2020 when the current lease expires. This was not acceptable to the Football Foundation who require there to be 25 years outstanding on the lease before it will award a grant to the Club. This meant that the £39,000 grant from the Foundation was at risk.

The Council noted that if the land currently occupied by the Club were ever to be developed for housing, it would be required to reprovide similar facilities elsewhere for the Club, which would be funded from the receipt of the land sale. It was felt unreasonable to deny the Club access to Football Foundation funds and the Council therefore RESOLVED to extend the lease to 2032 without a break clause.

18. FINANCIAL STATEMENT

The Financial Statement to 30 April 2009, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

19. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

The meeting ended at 9.40 pm.

16 June 2009

Town Mayor

1. **Internal Audit** – this will be taking place between 12 and 14 May. I will report the outcome at the meeting. **The Council congratulated the Town Hall staff on a good audit.**
2. **Maples Play Area consultation event.** This has provisionally been arranged for the evening of Monday 29 June. Further discussion on the format of the evening will take place at the June Recreation meeting. **Noted. Concern was expressed about possible vandalism to the new play area and it was noted that the consultation would have an important part to play in preventing this.**
3. **Local Primary School Review – Views of Stakeholders. Thursday 11 June 3.00 – 5.00pm at Carterton Community College.** The Town Council is invited to send a representative to this meeting, which is ‘to bring to the review team’s attention what you believe to be the most significant and pressing issues affecting learning and the delivery of services in schools for children and families in your town’. The recommendations generated by the review will be considered by the Primary Review Board and will inform future decisions of the County Cabinet. Would the Council like to nominate a representative to attend this meeting? **Cllrs Mrs Crossland and Madden agreed to attend this meeting.**
4. **Forthcoming meetings and events:**
 - 26 May – Town Meeting 7 pm at Carterton Community Centre
 - 2 June – Planning Committee and Recreation
 - 16 June – Planning Committee and Council
 - 28 June – Civic Service
 - 29 June – Maples Play Area Consultative Meeting
 - 7 July – Planning Committee
 - 21 July – Planning and Council.

Councillors are asked to note that I am on leave from 22 June to 29 June. Tan, Stella and Catherine will be in the office.

5. **The Council agreed that the Bowls Club should be allowed to cut back the laurel hedge along the Alvescot Road Recreation Ground which is encroaching onto their premises.**