

CARTERTON TOWN COUNCIL  
MINUTES OF THE MEETING HELD ON TUESDAY 16 SEPTEMBER 2008  
AT 7.45 P.M.

Present: Cllr Mrs Maxine Crossland - Town Mayor  
Cllr N MacRae MBE - Deputy Mayor

Cllr Mrs D V Bulley	Cllr S Lodge
Cllr A D Coomber	Cllr P Madden
Cllr B Crossland	Cllr Mrs N Miah
Cllr A Farmer	Cllr P Scott
Cllr E Liston	Cllr Mrs S E Stone

Apologies: Cllr Crapper, Cllr Mrs L Walcott; Cllr W Walcott MBE and Cllr E Wearing

77. MINUTES

The Minutes of the Meeting held on 19 August 2008, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

78. MATTERS ARISING

It was noted that following police action the incidents of anti social behaviour to the rear of Tower Court had lessened. The Clerk confirmed that she had asked the contractor to address the potential drainage problems at the Swinbrook Road play area. It was reported that a skip had been left on the corner of Wycombe Way obscuring the view. The Clerk was asked to establish more details about the lead story in the Witney Gazette on suggestions that elderly care will be concentrated at Witney. The Clerk confirmed that the Community Centre was running to time and budget. There would be some minor prolongation charges which were currently being discussed.

79. TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reported that there had been another successful U3A meeting. It had not been possible to present the Allotment trophies due to bad weather. Another date was being arranged. The Mayor had attended a coffee morning for young people in the county with diabetes, and the Civic Service in Burford. The Mayor also reported on an email that she had received from Australia.

80. DECLARATIONS OF INTEREST

Cllr Madden declared an interest in planning (item 84) by virtue of his membership of the WODC Planning Committee. Cllr MacRae declared an interest in Allotments as his wife is a plotholder.

81. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

None were present.

82. ADJOURNMENT FOR COUNTY COUNCILLORS TO RAISE MATTERS

Apologies had been received from Cllr Handley.

### 83. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

### 84. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 19 August and 2 September 2008. These were noted.

### 85. RECREATION COMMITTEE

Council received the Minutes of the meeting of the Recreation Committee held on 2 September 2008.

Cllr Coomber highlighted the main recommendations as being that funding should be allocated for the following:

- The refurbishment of ARRG and The Maples play areas.
- The employment of a landscape architect to advise on town centre planting

The Clerk gave feedback on a recent play policy workshop that she had attended and the Council welcomed the move towards recognising that it was important for youngsters to take risks. It was agreed that the representative from Playlink should be invited to visit the town to look at the areas due to be refurbished. It was noted that the sums of money recommended by the Recreation Committee for the refurbishment work would be fed into the overall budget for 2009/10 and then considered again by the Administration Committee and full Council.

RESOLVED that the Minutes of the Recreation Committee be approved.

### 86. CARTERTON COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor Crossland presented the note of the meeting of the CCC Management Committee held on 3 September. He added that since the meeting had been held, the company had been incorporated and work was progressing on registering the company as a charity. A bank account was being opened. He reported that a Centre Manager had been appointed and was due to start on 3 November.

### 87. NEIGHBOURHOOD ACTION GROUP

Cllr Coomber gave an oral report on the work of the NAG. He explained that the role of the NAG was to agree future strategy and not to be involved in individual incidents. He outlined the achievements of the last couple of years including the Wasted Nights educational package, targeted police patrols, the purchase of a SID and support for town centre CCTV.

In discussion it was agreed that crime statistics could be misleading and that the police needed to do more to publicise the work that they were doing behind the scenes. Cllr Scott said that the Carterton NAG was very well thought of and congratulated Cllr Coomber on his very substantial contribution as Chair of the group.

88. CHILDREN'S CENTRE

In the absence of Jo Smith, the Mayor circulated a report on the activities of the Children's Centre. It was noted that a range of activities had been organised but that some had been better attended than others. It was agreed that Jo should be invited to attend a future meeting of the Council.

89. FINANCIAL STATEMENT

The Financial Statement to 31 August 2008, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

90. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment. It was noted that a cheque for Stepnells would need to be signed in the next two weeks and it was agreed to delegate this to two Councillors.

91. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

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Town Mayor

**1. Town Hall.** The electrical compensator valve in the boiler has jammed. The original manufacturer has advised that due to the age of the valve it needs to be replaced. However the compensator valve is now obsolete and has to be replaced with a number of new parts which will cost about £1,000. On the grounds that we need heating in the Town Hall, I have placed an order for the parts. **Noted.**

**2. New LPA Commander.** We have received a letter of introduction from the new TVP Commander, Chief Inspector Jack Malhi. Would the Council like me to invite Chief Inspector Malhi to a Council meeting? **Agreed.**

**3. Publications.**

- Home 2 School Newsletter Autumn 2008
- The Journal of the Institute of Cemetery Management

These will be available at the meeting.

**4. Forthcoming meetings/events**

7 October	- Planning and Policy
8 October	- CCC Management Committee
13 October	- Traffic Advisory Committee
21 October	- Planning and Council
28 October	- Meeting with Chief Exec WODC
4 November	- Planning and Admin
9 November	- Remembrance Sunday
18 November	- Planning and Council
27 November	- Opening Day Carterton Community Centre

5. I shall be on holiday from 20 September to 4 October. Tan and Stella will be in, as will Catherine.

6. The SE Plan consultation document of Planning for Gypsies, Travellers and Travelling Showpeople was tabled. Several Councillors asked for copies and agreed to give comments to the Clerk.