

CARTERTON TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 17 APRIL 2007
AT 7.45 P.M.

Present: Cllr P Scott - Town Mayor

Cllr Mrs. D.V. Bulley	Cllr Mrs A Madden
Cllr B Crossland	Cllr P. Madden
Cllr Mrs. M. Crossland	Cllr K Stone
Cllr R.W. Crapper	Cllr M. Townsend
Cllr. L.H. Giles	Cllr Mrs L Walcott
Cllr D King	Cllr W. Walcott MBE

Apologies: Cllr N Tully and Cllr P Wesson

Cllr Madden and Cllr Mrs Madden gave their apologies for the forthcoming civic service.

162. MINUTES

The Minutes of the Meeting held on 20 March 2007, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

163. MATTERS ARISING

There were none.

164. DECLARATION OF VACANCY

Council noted that there was a vacancy on the Council following the resignation of Councillor Handley and RESOLVED to leave this vacancy unfilled in view of the May elections.

165. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor had attended the opening of Witney CAB and of the Witney Office Village. He had been at the launch of Yellow Ribbon Forces Foundation Week and at the Balloon Race. The Mayor and Mayoress had attended the Mayor of Henley's Civic Dinner and Dance and the farewell lunch for the High Sheriff

The Mayor reminded Councillors of the forthcoming St George's Day Dinner and invited Councillors who could not attend to make a donation to his charity.

166. DECLARATIONS OF INTEREST

Councillors Stone and Walcott declared an interest in item 169 (Planning) by virtue of their membership of the District Council Planning Committee and took no part in this item. Councillors Crossland, Mrs Crossland, Giles and Stone declared an interest in item 174 (the Football Club) and left the room while this was discussed.

167 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

168. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A'. See below.

169. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 20 March and 3 April 2007. These were noted.

170. RECREATION COMMITTEE

Council received the Minutes of the meeting of the Recreation Committee held on 3 April 2007.

RESOLVED to accept the recommendations of the Recreation Committee.

171. CARTERTON POSTERITY PROJECT

The Clerk introduced her report on the Ithaca workshops that had been carried out with various groups in the town. She drew attention to comments from some groups that a divide seems to exist between 'old' and 'new' Carterton. It was agreed that the Council needed to press for a physical connection onto the NE Carterton estate. It was suggested that this should be raised at the Traffic Advisory Committee.

The Clerk also outlined proposals for marking the opening of the new community centre with a production of the Community Play and that Ithaca might be involved in holding a series of workshops in 2008 as part of the production.

Council RESOLVED to provide funding to allow the Community Play to be staged in autumn 2008 and asked the Clerk to include this when preparing budgets for 2008/09.

172. ACCOUNTS FOR PAYMENT

Council received a report from the Clerk explaining the Council's Christmas Lights contractor had recently discovered that he had not invoiced the Council for part of the refurbishment work carried out in 2001. The Clerk has checked through the invoices and sought advice from the internal auditor. The auditor had confirmed that his 2003 report stated that CTC had not received invoices for the Christmas lights and no creditors has been included for the expenses incurred in the year. He went on to say that a possible creditor of £10,000 had been identified and, as time went on, the likelihood of having to pay the amount reduced so it was not unreasonable not to provide for it in recent years. The auditor advised that there is usually at least a six year period to claim monies owed and noted that this was within six years

Council RESOLVED to pay the sum outstanding to the contractor.

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

173. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting

The meeting ended at 9.00 pm

15 May 2007

Town Mayor

After the meeting, the Mayor held a small reception to thank Cllrs Giles, King, Mrs Madden and Tully all of whom were retiring from the Council.

1. Code of Conduct – to note the attached letter advising of Code of Conduct training to be held at Woodgreen on 22 and 24 May. I will include this item on next month's agenda but would be grateful if Councillors could put the dates in their diaries. **Noted.**
2. The Carterton Advice and Neighbourhood Centre. To see the attached letter notifying the Council of the closure of the Advice Centre. **Noted. The Clerk was asked to write to the Chairman to express gratitude for the work of the Advice Centre over the years.**
3. Determining Planning Applications – The Scheme of Delegation. To note the attached letter from Head Of Planning at WODC. **Noted. Cllr Stone mentioned that the Planning Committee should alert District Councillors to any relevant local issues.**
4. West Oxfordshire Local Development Framework Update March 2007. **Noted.**
5. Naming the development at 40 Swinbrook Road. WODC has asked the Council for a name for the development of 15 Houses at 40 Swinbrook Road. I would welcome suggestions. One possibility might be **Hardingham Close** (after the gentleman who purchased the land from Homesteads in 1909). **It was agreed that the development be called Hardingham Close.**
6. Training Councillors are invited to note that the following training has been arranged by OALC:
 - Wednesday 6 June 10.00 am to 3 pm – **Local Government** an introduction for Councillors at South Oxon Council Chamber
 - Wednesday 4 July 10.15 am to 2.30 pm – **Getting to grips with Finance** at Didcot Civic Hall
 - Wednesday 10 October 9.30 am to 1 pm – **Effective Responses to Planning Applications** at Didcot Civic Hall
7. The following publications have been received:
 - Oxfordshire – the magazine of the County Council
 - Carterton Neighbourhood Management update from TVP
8. **The Clerk reminded Councillors of various events and meetings over the next month.**
9. **The Clerk advised that Cllr Giles had signed the documentation relating to the sale of the land at Swinbrook Road on 16 April and that completion was due on or around 15 May.**