

CARTERTON TOWN COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 16 OCTOBER 2007
AT 7.30 P.M.

Present: Cllr P Scott – Town Mayor
Cllr Mrs M Crossland – Deputy Mayor

Cllr Mrs D V Bulley	Cllr N A MacRae MBE
Cllr A D Coomber	Cllr P Madden
Cllr R W Crapper	Cllr Mrs S E Stone
Cllr B Crossland	Cllr E Wearing
Cllr A Farmer	

Apologies: Cllr S D Lodge, Cllr Mrs L Walcott and Cllr W O Walcott MBE.

83. MINUTES

The Minutes of the Meeting held on 18 September 2007, copies of which had been previously circulated to Members, were confirmed as a true record subject to an amendment to record that Cllr Mrs Walcott had left after the vote at item 82 rather than before. The Minutes were signed by the Mayor.

84. MATTERS ARISING

The Clerk was asked to investigate the flooding of the electricity substation with SEB.

It was confirmed that there needed to be further discussion on the possible grant to the Football Club and the Clerk said she would discuss the matter with the Councillors involved.

It was noted that there were technical problems with the phasing of the lights on the junction of Upavon Way and Burford Road and it was agreed that this should be raised at TAC.

Cllr Madden said he had attended the meeting to discuss flooding and that the Environment Agency would be undertaking a full survey. Another meeting is to be held on 8 November.

Cllr Farmer said he would give the Clerk details of a shade of grey which could be used on the iron bridge.

85. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor said he had attended the Burford Civic Service and Reception and the opening of the extension at St John's School. He had also attended a lunch to welcome the new Bishop. The Deputy Mayor had attended the 25th anniversary of the over 60s Group.

86. PRESENTATION BY STEPNELLS

The Mayor welcomed David Brill and Mike Harper from Stepnells and Steve Wolstenholme from SWA. David Brill gave some background to the company and explained that David Mawby and Bill Tutchter would have local responsibility for the construction of the hall. He explained that the work would start on site on 29 October when the site would be made safe. The steel frame for the building was being fabricated and was due on site shortly after Christmas. Completion was due in August 2008. Mr Brill went on to outline environmental

aspects of the building, which would be very efficient with a mechanical heating system which would recycle heat generated by occupants.

In answer to questions, Mr Brill confirmed that waste water would go into drains rather than soakaways and that Stepnells would be investigating the use of anti-climb downpipes. He did not anticipate any of the work causing disturbance to nearby residents and confirmed that materials would be stored safely on site. He also confirmed that there would be regular monthly meetings to keep the Council up to date with progress.

The Mayor thanked Mr Brill and colleagues for their presentation.

It was agreed that a panel of Councillors should be established to deal with the many decisions that would need to be made during the construction period. All the Councillors present at the meeting expressed their willingness to serve on this panel.

87. DECLARATIONS OF INTEREST

Cllr Madden declared an interest in planning (item 91) by virtue of his membership of the WODC Planning. Cllrs Coomber (as Chairman of the NAG) and MacRae (as a Magistrate) declared an interest in item 90 (policing) and Cllr MacRae left the room while details were given of a particular incident. Cllrs Crossland and Farmer declared an interest in item 93 as members of the Lions and Cllrs Mrs Bulley and Scott declared a prejudicial interest in item 95 (as recipient and the relative of a recipient of payments). Cllr Farmer declared a prejudicial interest in item 97, the possible purchase of allotment land.

88. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

Cllr. Peter Handley spoke about the football club and the newly signed bridle way on the Country Park. He suggested that Brize Norton PC might be asked to take a more active role in developing and maintaining the park and its surrounding area.

89. ADJOURNMENT FOR THE COUNTY COUNCILLOR TO RAISE MATTERS

Cllr Peter Handley brought the Council up to date with his efforts to secure subsidised travel for those leaving the Community College to attend other sixth forms and also to secure a sixth form at the Community College. He also reported that there had been an incident in Chipping Norton where an ambulance had taken 84 minutes to arrive.

90. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

91. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 18 September and 2 October 2007. These were noted.

92. CARTERTON YOUTH COUNCIL

The Council received a report on the first meeting of the Youth Council and on the training session that had been held prior to this.

Cllr Mrs Crossland said how impressed she had been by the approach of all the youngsters involved and how they had identified a number of issues of concern. Many of these had been concerns already shared by the Town Council. The aim now would be to channel the Youth Council's enthusiasm and energy to ensure positive results.

93. REQUESTS FOR FINANCIAL ASSISTANCE

The Council received requests for financial assistance under s137 of the LGA 1972 from a number of organisations. The Clerk was asked to obtain further information about the Bikeability scheme and Cllr Mrs Bulley undertook to make further enquiries about the Air Cadets' application for funding for musical instruments.

IT WAS RESOLVED to award s137 grants as follows:

- A grant of £100 to the Youth Council to support their activities over the coming year
- A grant of £50 to Carterton Lions to support their Christmas float.

94. FINANCIAL STATEMENT

The Financial Statement to 30 September 2007, set out at Annex 'B', was approved. A summary of Income and Expenditure by Budget Heading was also provided at Annex 'B'.

95. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

96. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

1. **Public Toilets** – to see the attached note. **Council regretted that provision is to be reduced but accepted that the existing toilets are in urgent need of improvement. It was agreed that WODC should be asked to proceed as planned.**

2. **Extra evening patrols in Carterton.** Dennis Evernden has advised that he has secured funding for two extra foot patrol constables to work from 10.00 pm to 3.00 am each Thursday, Friday and Saturday until a review date of 2 January 2008. The NAG is arranging a stakeholder meeting when details of deployment will be discussed. **Cllr Coomber updated the Council and gave details of an event that had occurred over the weekend. It was agreed that the Stakeholder meeting should be held on the afternoon of 6 November.**

3. **Town Hall equipment** – the dishwasher in the Town Hall kitchen has broken. We have found one that will fit (the choice is limited as it needs to be slimline) which costs £179.99. Is the Council content for us to purchase this? Also, the polisher which we have had since 1983 has broken. We hope to get it repaired but if this is not possible, is the Council content for us to purchase a new one? The price would be between £400 and £500. **Council agreed to replace the dishwasher and also to replace the polisher if it cannot be mended.**

4. **NE Carterton market square.** This area has been paved by the developers before handover to the Town Council. At present it has nothing on it other than paving slabs. WODC has confirmed that the area has yet to be finished and the inclusion of bollards and trees will certainly help. The District is keen to see some of the public art money being used on the square and the arts development officer is looking at ideas at the moment. WODC would like to involve the Town Council in the design of this space and will be in touch at the appropriate time. Would Councillors like to have a working group look at this? **The Council received photos of the area and commented on the poor state of the paving. The Clerk was asked to take the issue up with WODC**

5. **Speed Limit Orders.** OCC has notified us of proposals to introduce a 50 mph speed restriction on the stretch of the B477 from the new roundabout north of Brize Norton to Minster Lovell. **Noted.**

6. **World Transplant Games.** Jill Edwards has written to thank the Council for supporting her recent trip to Bangkok for the World Transplant Games. Jill won two silver medals and a bronze in the single and double table tennis and badminton. **Council congratulated Mrs Edwards on her achievements.**

7. **Training** The OALC is running the following courses:

- Tuesday 13 November am – Risk Assessment for Local Councils at Kidlington
- Tuesday 13 November pm – Freedom of Information at Kidlington

8. **Publications**

- The Journal of the Institute of Cemetery and Crematorium Management autumn 2007
- Town and Parish Standard – Standards Board for England September 2007

- The Playing Field Autumn 2007

9. Forthcoming events and meeting

- November 6 – Planning and Admin
- November 11- Remembrance. Please meet at Town Hall at 9.30 am
- November 20 – Planning and Council
- December 11 – Planning and Council
- December 17 – Council Christmas Dinner Burford Golf Club: to be confirmed. Alternative dates are Wednesday 19th or Thursday 20th.
- Civic Service – the Mayor would like to have a civic service in May 2008 but before arranging this would like to know how many Councillors would support such an event. **A number of Councillors indicated they would attend depending on their availability.**