

CARTERTON TOWN COUNCIL  
MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 17 JANUARY 2006  
AT 7.45 P.M.

Present: Cllr B. Crossland - Town Mayor  
Cllr P Scott - Deputy Mayor

Cllr Mrs. D.V. Bulley	Cllr K. Stone
Cllr Mrs. M. Crossland	Cllr M. Townsend
Cllr. L.H. Giles	Cllr N Tully
Cllr. P.J. Handley	Cllr Mrs L. Walcott
Cllr D. King	Cllr W. Walcott
Cllr. Mrs. A. Madden	Cllr P Wesson – from item 123
Cllr P. Madden	

Apologies: Cllr R.W. Crapper

The Mayor told the Council that Cllr Stone and his wife had been in a car accident over the weekend. The Council sent its best wishes to Mrs Stone for a speedy recovery.

#### 120. MINUTES

The Minutes of the Meeting held on 13 December 2005, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

#### 121. MATTERS ARISING

The Mayor thanked the Town Clerk and the CFF Project Manager for securing grants towards the cost of the Community Centre. It was noted that the missing mole had been found in Monahan Way and that the road should be re-opened soon.

#### 122. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor reminded Councillors of the musical reception on 10 February and the St George's Day Dinner on 22 April.

The Mayor reported that since the last Council meeting he and the Mayoress had attended the Reception held by the Lord Mayor of Oxford and a presentation of certificates by RBL. The Mayor's Walk on 1 January had been well attended. The Mayor and a number of Councillors had attended the funeral of former Town Councillor, Stan Horrocks. The Mayor had given two interviews to ITV central news on the Council's efforts to find land for allotments, playingfields and a cemetery.

Councillor Wesson joined the meeting at this point.

#### 123 DECLARATIONS OF INTEREST

Cllrs Handley, Stone and Walcott declared an interest in Item 126 (Planning) by virtue of their membership of the District Planning Committee. Cllr Scott declared an interest in planning application 05/1924 (Ventura Park) and 05/2204 (Black Bourton Road garage). Cllr Scott also declared an interest in Item 123 (Award of contract). Cllr Giles declared an interest in the financial aspect of Christmas Lights.

#### 124 ADJOURNMENT FOR PUBLIC TO RAISE MATTERS - There were none.

#### 125. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

#### 126. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 13 December 2005 and 3 January 2006. These were noted.

#### 127. POLICY COMMITTEE

Council received the Minutes of the Policy Committee meeting held on 3 January 2006.

In introducing the Minutes, Cllr Handley commented that much work was underway and that a number of projects were reaching conclusion.

Council discussed the provision of a fire station in the town. It was noted that the review of fire cover had been based on 2001 census data but it was felt that exceptions should be made for towns with rapid growth. It was agreed that the Clerk should write to the Chief Fire Officer with the file of facts that had been compiled.

It was agreed that the Town Council should now be pressing for phase 2 of the Leisure Centre. The Bowls Club was suggested as an alternative site for the Cinema. Cllr Stone had raised with WODC the need to publicise the availability of travel tokens at the Town Hall.

RESOLVED that the Minutes of the Policy Committee meeting held on 3 January be accepted.

#### 128. COUNCIL AUDIT

The Council received details from the external auditor of issues arising from the Audit. These were that it was good practice for the Minutes to record the powers under which expenditure was incurred.

RESOLVED that the Clerk should in future record the powers used to incur expenditure.

#### 129. FINANCIAL STATEMENT

The Financial Statement to 31 December, set out at Annex ' B' and previously circulated, was received.

#### 130. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

#### 131. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

1. **Thames Valley Police** – to see the attached letter about changes in the way that TVP will in future handle non-emergency calls. **Noted. The Clerk was asked to write to express concern about the loss of local knowledge.**
2. **Oxfordshire Fire and Rescue Service** has invited people to attend a meeting to be held at Kidlington on Tuesday 24 January at 6 pm to comment on the Integrated Risk Management Plan 2006-07. If you would like to attend, could you please notify the Fire Service directly on 01865 258413. **Noted. Several Councillors said they would attend.**
3. **Road Closure.** We have been notified that a section of Ashfield Road will be closed between 25 and 27 January to allow for replacement of a sewer. The alternative route is along Milestone Road. **Noted.**
4. **The Allandale Youth Centre.** To note the attached email from the Carterton Area Youth Worker updating the Council on progress on the taster sessions. **Noted. The Clerk was asked to write to the District Youth Officer to express concerns about the delays in arranging taster sessions.**
5. **CFF Community Bus Service.** CFF is working with volunteers to provide a community bus service around the town. A driver has been trained and the service is now taking passengers to the Over 60s meeting. The CFF Project Manager has asked if the Council would be willing to provide a modest float to cover set up costs. The Council has powers under the Transport Act 1985 to support a community bus service and the Council is asked to agree a one-off grant of £100 to set up cost. **Agreed that a £100 float be provided.**
6. **West Oxfordshire Strategic Partnership Forum meeting.** The next meeting of the Forum is to be held on Wednesday 25 January at 6.30 pm at Witney Lakes. The Council is invited to send representatives and to suggest items for the agenda. **Noted. District Councillors were attending and said that they would represent the Town Council.**
7. **Christmas Lights.** We have had reports that the flashing Christmas lights have caused problems for a resident who suffers from epilepsy. Would the Council like the flashing mechanisms to be turned off next year? Also does the Council have any comments or suggestions for changes to next year's display? **Agreed that the flashing lights should be switched off next year. It was suggested that the Christmas tree be moved to the road side of the balcony and that it should have more lights. The lights in the trees by the Aviator had been off for much of the period.**
8. **Future Meetings.**  
Please note the following dates:  
Administration Committee meeting on Tuesday 7 February,  
Council meeting on 21 February  
Additional Council meeting 7 March to discuss the Football Club' s Plans**Noted**
9. **Publications**  
The Journal of the Institute of Cemetery Management will be available at the meeting. **Noted.**
10. **The Clerk reported that County Primary School was looking for Governors.**