

CARTERTON TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 15 NOVEMBER 2005
AT 7.45 P.M.

Present: Cllr B. Crossland - Town Mayor
Cllr P Scott - Deputy Mayor

Cllr Mrs. D.V. Bulley	Cllr P. Madden
Cllr R.W. Crapper,	Cllr M. Townsend
Cllr Mrs. M. Crossland	Cllr N Tully
Cllr. L.H. Giles	Cllr Mrs L. Walcott
Cllr. P.J. Handley	Cllr W. Walcott.
Cllr. Mrs. A. Madden	Cllr. P. Wesson

Apologies: Cllr D. King and Cllr K. Stone (absent on County Council business)

PART 1
As the Town Council

92. MINUTES

The Minutes of the Meeting held on 18 October 2005, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

93. MATTERS ARISING

The Clerk had approached the owner of the kebab van offering a pitch at the Dell but he felt that this was too far from housing. It is understood that he is now trying to negotiate a pitch by the leisure centre.

Cllr Mrs Crossland asked the Clerk to remind the Schools Sport Co-ordinator that she would like to pass on details of useful contacts.

Cllr Handley apologised for comments made at the last meeting. He had subsequently met with senior officers from the District on the subject of the Local Plan. Officers had followed up this meeting with a letter to the Clerk but this was disappointing. It was agreed that there be further discussion on this under item 104.

94. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor reported that he and the Mayoress had attended a Civic Dinner in Bicester, the Songster's performance to mark Trafalgar Day, an award ceremony at RAF Benson and the Remembrance Sunday Service and Parade in Carterton. The Mayor announced that Daniel Collicutt had won a silver medal in the kick boxing world championships and it was agreed that the Clerk should send a letter of congratulations.

95. DECLARATIONS OF INTEREST

Cllr Walcott and Cllr Handley declared an interest in Item 98 (Planning) by virtue of their membership of the District Planning Committee. Cllrs Crossland, Mrs Crossland, Mrs Bulley and Crapper declared an interest in item 102 (accounts for payments). Cllr Scott declared an interest in planning applications 05/1513 and 05/1924. Cllr Wesson declared an interest in item 104 as a resident of NE Carterton. Cllrs Walcott and Handley expressed an interest in

Clerks Report item 10 (Licencing) and left the room while this item was discussed. Cllrs Walcott, Handley and Giles declared an interest in item 104 on the Local Plan. Cllrs Walcott and Handley did not take part in the discussion. Cllr Giles left the meeting for the discussion on the Town Centre.

96. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

There were none.

97. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below.

98. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 18 October and 1 November 2005. These were noted.

99. ADMINISTRATION COMMITTEE

Council received the Minutes of the meeting of the Administration Committee held on 1 November 2005. Councillor Giles reported on expenditure in the current year and also on the proposed budget for 2006/07. The Administration Committee had agreed a base budget that was equivalent to an increase of approximately 3% on this year's budget. He invited Council to consider whether other items of expenditure should be included.

Council considered additional expenditure - new skateboard equipment, land purchase and CCTV. It was recognised that although the skateboard park was well used, the Council should be looking to support other activities for youngsters in alternative locations. Additional land for pitches and for allotments was recognised as a priority. Council debated the provision of CCTV but the majority opposed it either on grounds of cost or privacy.

RESOLVED not to budget for CCTV or skateboard equipment but to include a sum for land purchase.

RESOLVED to increase the precept by 5% with the Clerk reporting back on the final figure to the December meeting. Cllrs Madden and Townsend voted against this resolution.

RESOLVED to increase the rental charges for the Town Hall with effect from 1 January 2006 and RESOLVED not to make the Mayors Parlour available to the public.

The Clerk was thanked for the work she had done in producing the budget for 2006/07.

100. RISK ASSESSMENT AND INTERNAL CONTROL

The Clerk presented a report on risk assessment and internal control. She asked the Council to note that the Town Hall staff were now able to give out travel tokens. Security measures were in place and an accounting system had been agreed with the District Council.

The Council noted the report.

101. FINANCIAL STATEMENT

The Financial Statement to 31 October, set out at Annex ' B' and previously circulated, was received.

102 ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

PART 11
As Trustees of Alvescot Road Recreation Ground

103. ARR G PLAY EQUIPMENT

The Council received details of new equipment to replace the damaged rockers on the ARR G.

RESOLVED to install a 'Blazer' from Kompan.

PART 111
As the Town Council

104. WEST OXFORDSHIRE LOCAL PLAN 2011

The Clerk reported that the proposed modifications to the Local Plan impacted upon the Town Council's land holdings in that the Swinbrook Road Recreation Ground was omitted from the NE Carterton development area. An area of land to the north of the new link road was also omitted. Other changes had been made to the proposals for the town centre which were helpful to the work of Carterton Fast Forward.

Councillors discussed the omission of the Swinbrook Road Recreation Ground from the Local Plan. It was noted that inclusion in the plan would not mean that the land would be sold for development as alternative recreational land would need to be provided before this could happen. It would however leave the Councils options open for the future. Council was also concerned about the loss of the area to the north of the proposed Shilton Road link as it felt this could jeopardise the construction of the road.

The removal of the town centre link road from the plan was noted

RESOLVED that the Town Council should respond to the consultation with the request that both areas of road should be reinstated in the Local Plan. The Clerk was asked to seek advice from professional advisors if necessary.

The meeting ended at 9.25 pm.

13 December 2005

Town Mayor

1. **Highway Management Arrangements** – to consider the attached letter. Does the Town Council wish to renew highway maintenance agency agreement with the County Council with effect from 1 April 2006? **Agreed that the Council should enter into a new agreement to cut the grass verges in the town.**
2. **Kebab Van, Upavon Way.** I understand that the applicant has agreed to relocate his unit further onto the site away from the road. A licence has therefore been granted by WODC. **Noted.**
3. **The Osprey.** Enterprise Inns has applied for a licence to run from 24 November 2005. **Noted.**
4. **Glenmore Park** – residents have requested a salt bin on the estate as the roads become slippery in winter. Cllr King has established that WODC would sell us a bin at a cost of £150. WODC would keep the bin topped up. Is the Council content for me to order a bin? **Council was concerned that other areas of the town might also need salt bins. The Clerk was asked to contact the Highways Authority to make them aware of the problems at Glenmore and also to check that main roads in the NE development were covered by the winter maintenance contract. The Clerk was also asked to pass a similar message to the developers concerning un-adopted roads on the NE development.**
5. **Meeting with the Football Club.** Councillors are reminded that a meeting has been arranged for Tuesday 22 November at the Football Club to discuss their plans for expansion. Councillors are invited to meet at the Club at 4 p.m. for a tour of the site. The meeting will start at 4.30 p.m. and end no later than 6.30 p.m. **Noted.**
6. **Council meetings in December.** Council is reminded that the **full Council will meet on Tuesday 13 December. Dining In is on Tuesday 6 December.** Could Councillors please let Margaret have their menu choices in the next two weeks. **Noted.**
7. **Town Hall Opening over Christmas.** Public Holidays this year fall on Monday, Tuesday and Wednesday 26, 27 and 28 December. Would Council mind if staff took 29th and 30th off as Annual Leave? This means that the Town Hall would be closed from 24th December to 3rd January. Our contractor will still be checking playgrounds etc and I would leave him with emergency contact numbers. **Agreed that the Town Hall should close between Christmas and the New Year.**
8. **The West Oxfordshire CAB** has written to thank the Town Council for the grant agreed at the last meeting. **Noted.**
9. **Publications:**
 - Caring Matters
 - Sport and Leisure Development
 - Oxford Radcliffe Hospitals Annual Review 2005
10. **Licensing.** The Clerk reported that the **Brize Norton Self Serve had applied for a 24 hour licence to sell alcohol. Agreed that the Council should object to this on grounds that it would encourage underage consumption of alcohol and was not appropriate to the main business of selling petrol.**

11. The Council sent its best wishes to the Deputy Town Clerk for a speedy recovery.