

CARTERTON TOWN COUNCIL
MINUTES OF THE ANNUAL MEETING HELD ON TUESDAY 18 MAY 2004
AT 7.30 P.M.

Present	Cllr. Mrs. D.V. Bulley	Cllr. D. King	Cllr. M. Townsend
	Cllr. B. Crossland	Cllr. Mrs. A. Madden	Cllr. Mrs. L. Walcott
	Cllr. Mrs. M. Crossland	Cllr. P. Madden	Cllr. W.O. Walcott
	Cllr. L.H. Giles	Cllr P. Scott	
	Cllr. P.J. Handley	Cllr. K.W. Stone	

Apologies: Cllr. N. Tully and Cllr P.G Wesson

The outgoing Mayor, Cllr K Stone, thanked the Councillors and staff for their support during the last two years. A great deal had been achieved and he was delighted to have been able to serve as Mayor during such an exciting period.

1 ELECTION OF TOWN MAYOR

IT WAS RESOLVED that Cllr B Crossland be elected Town Mayor for the ensuing year. Cllr. Crossland signed the Declaration of Acceptance of Office and thanked Council for his appointment.

2 APPOINTMENT OF DEPUTY TOWN MAYOR

IT WAS RESOLVED that Cllr. P Scott be appointed Deputy Mayor for the ensuing year. Cllr. Scott signed the Declaration of Acceptance of Office.

3 MINUTES

The Minutes of the Meeting held on 20 April, copies of which had been previously circulated to Members, were confirmed as a true record, subject to the later circulation of the financial statement for March (rather than April), and signed by the Mayor.

4. MATTERS ARISING

There were none.

5 TOWN MAYOR'S ANNOUNCEMENTS

The Mayor invited Cllr Stone to report. Cllr Stone said that there had been a very successful St George's Day Dinner and Civic Reception with music. He had attended a dinner hosted by the Chairman of West Oxfordshire District Council and the May Day Fair for Save the Children. There had been a small ceremony to consecrate the cemetery extension and he had attended the international football tournament.

The Mayor said that he and Cllr Mrs Crossland had been delegates at a Beacon Towns Conference at Grantham and that he had had a very useful meeting with the arboriculture officer from the County Council.

6 DECLARATIONS OF INTEREST

The Mayor and Cllr Mrs Crossland declared a prejudicial in item 18, Cllr Walcott and Cllr Mrs Walcott declared a prejudicial interest in item 16 (Over 60s Club) and left the room

while this was discussed. Cllr Giles declared a prejudicial interest in item 21 (footpath) and left the room while this was discussed. The Mayor and Cllr Mrs Crossland declared a personal interest in 21 (footpath), Cllr Handley and Cllr Walcott declared an interest in all planning applications by virtue of their membership of WODC Planning Committee and Cllr Walcott in item 10 (the Beehive) because of his involvement in the WODC licensing process. Cllr Scott declared a personal interest in item 16 (Scholars Acre). Cllr Madden declared a personal interest in item 15 (Carterton Community College)

The Clerk reminded all Councillors of the need to keep their entries in the register of interests up to date.

7. CO-OPTION TO THE COUNCIL

The Council received two applications for co-option to the Council.

RESOLVED to co-opt Mr Roger Crapper to the Council and to invite Mr Neil Thomas to serve on the Carterton Fast Forward Recreation Group.

Cllr Crapper signed the Declaration of Acceptance of Office and took his seat on the Council.

8. APPOINTMENT OF COMMITTEES 2003/2004

IT WAS RESOLVED that the following Committees be appointed:-

ADMINISTRATION COMMITTEE

Quorum 5

Councillors B. Crossland, L.H. Giles, P. Madden, P. Scott, K.W. Stone, M. Townsend, Mrs L. Walcott and W.O. Walcott.

POLICY COMMITTEE

Quorum 5

Councillors Mrs D. Bulley, B. Crossland, Mrs M. Crossland, L.H. Giles, P.J. Handley, D. King, Mrs A Madden, P. Madden, K.W. Stone, M. Townsend, N. Tully, Mrs L. Walcott, W.O. Walcott and P. Wesson.

RECREATION COMMITTEE

Quorum 5

Councillors Mrs. D.V. Bulley, B. Crossland, Mrs M. Crossland, L.H. Giles, P.J. Handley, D. King, Mrs. A. Madden, K.W. Stone, M. Townsend, N. Tully and P.G. Wesson.

PLANNING COMMITTEE

Quorum 5

Councillors Mrs D Bulley, B Crossland, Mrs M Crossland, L Giles, P J Handley, Mrs A Madden, P Madden and M Townsend.

TRAFFIC ADVISORY COMMITTEE

Carterton Town Council Representatives:

Cllrs L Giles, Mrs A Madden, P Madden and P Wesson.

Mayor ex-officio non-voting.

CARTERTON FAST FORWARD

Membership to remain unchanged.

Cllr Crapper was invited to contact the Clerk in the next few days with details of the Committees on which he would like to serve.

9 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

IT WAS RESOLVED to make the following appointments:-

Remembrance Day Observance (Royal British Legion)	Councillor Mrs. D.V. Bulley
Allotments Association	Councillor Mrs L. Walcott Councillor W.O. Walcott
Squash Club Committee	Councillor D King
Village Hall Management Committee	Councillor P. Madden
Oxfordshire Association of Local Councils	Vacant
Citizens Advice Bureau, Witney	Councillor W O Walcott
Carterton Advice & Neighbourhood Centre	Councillor P. Wesson

10 CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A' below

11. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

12. PLANNING COMMITTEE

Council received the Minutes of the meetings of the Planning Committee held on 20 April and 4 May 2004. These were noted.

13. POLICY COMMITTEE

Council received the Minutes of the meeting of the Policy Committee held on 4 May 2004.

RESOLVED that the recommendations contained in items 17 to 20 should be accepted.

14. TRAFFIC ADVISORY COMMITTEE

Council received the Minutes of the meeting of the Traffic Advisory Committee held on 3 May 2004.

RESOLVED that the recommendations contained in the Minutes should be accepted.

15. REQUESTS FOR FINANCIAL ASSISTANCE

The Council received requests for funding under s137.

RESOLVED to donate £1,000 to West Oxfordshire CAB towards running costs and to donate £150 to the Douglas Bader Foundation subject to confirmation from SAC Ball that this sum would go to the charity and not towards the expenses of the trip to China.

RESOLVED that the request for funding from the Carers Centre should be considered at the next Council meeting when more information should be available.

RESOLVED not to give grants to the Petit Enfant Day Nursery because they were providing a public service for gain, or to Carterton Community College for a YearBook. Agreed that the Over 60s Club should be given the opportunity to use the Town Hall photocopier.

16. AMENITY AREAS

Glenmore Road

The Clerk reported that she had investigated a complaint that a resident had taken an area of amenity land into his garden. The County Council confirmed that they had installed barriers following complaints that vehicles had been driven over the area endangering children.

RESOLVED that the barriers be left but that the Clerk should write asking for the planting to be removed.

Scholars Acre

A resident had asked that the trees be reduced in size. The Clerk reported that one tree which had broken branches and which was obscuring a light would be trimmed.

RESOLVED that the Council should budget in 2005/06 for a phased programme of tree lifting. The worst cases should be treated first.

Garner Close

The Clerk reported that an insurance company had requested the removal of a tree from an amenity area in Garner Close in the hope that it would prevent further subsidence to a nearby house.

RESOLVED that the tree should be removed provided this is not taken to indicate any liability by the Council.

17. FINANCIAL STATEMENT

The Financial Statement to 30 April 2004, set out at Annex 'B' and previously circulated, was received.

18. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

19 ST GEORGE'S DAY DINNER

RESOLVED that the Town Council should make a donation of £178 to the Mayor's charities to bring the total amount raised to £1,000.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the Press and Public be excluded from the Meeting.

1. St John the Evangelist Church: Cllr Peter Madden has asked that the Council consider the provision of a stained glass window for the church. **The clerk was asked to contact the church to discuss this further.**
2. Allandale Youth Centre – to see the attached letter from the Area Youth Worker. **The council noted with concern that the centre was closing on Friday evening due to drinking problems. They wondered if the police should play a more active role. They were concerned about the use being made of the Town Council's grant and it was agreed that Ms Vaisey should be invited to attend a future Council meeting to discuss these concerns.**
3. Public Entertainment Licence – the landlord of the Beehive has applied for an outdoor public entertainment licence for Sunday 22 August between 12.30pm and 9.30pm. The proposal is to have live bands performing on the area to the front of the pub. **There was some concern about possible disturbance for residents living nearby but, on balance, the Council agreed not to raise any objections.**
4. Newsletters. Copies of various newsletters will be available at the meeting. **Noted.**
5. **Cllrs Mrs Bulley, Handley, Mrs Crossland, Crossland and Walcott said they would attend a CFF meeting with representatives from the villages.**
6. **The Clerk reported that there had been a licensing application for a music festival to be held at Foxbury Farm. Up to 15,000 might be expected most of whom would camp on site. Council expressed concerns about the suitability of the site for an event of this size and on the absence of any supporting infrastructure.**