

Carterton Town Council
Events Working Group Meeting
Held at the Town Hall on Tuesday 20 November 2018 at 5.00pm

Present: Cllr J Bull – Chair
Cllr R Crapper
Cllr N Leverton
Cllr M McBride
Cllr M Mead
Cllr D Melvin

Rosemary Calcutt	Carterton Lions
Angela Finch	Resident
Jenny Bates	Carterton WI
Don Rouse	Carterton Lions

Officers: Ron Spurs – Town Clerk
Katie Zasada

Apologies: Cllr D Wesson
Ian & Josephine Wright (no longer able to be on committee)
Sue James, Janice Mitchell

1 Minutes of the meeting held on 23 October 2018

The Minutes, circulated to members with the Agenda, were noted.

2 Events 2018/2019

(a) Race Night – February 2019

A tentative date of 15 February 2019 had been set but not confirmed. Cllr McBride had attended a similar event in November held by the Conservative Association and came away with some good ideas.

ACTIONS: Confirm date and venue – Cllr McBride and Ron Spurs.

(b) Poppy Display

The display was in place during the week leading up to Remembrance Sunday and it was decided to leave it up until after the Christmas Lights switch-on.

ACTIONS: Cllr Mead to discuss with WI the possibility of a small permanent display in the Town Hall – Cllr Mead/Jenny Bates.

(c) Silent Soldiers

No discussion, but a decision was needed on when/if to take them down.

ACTIONS: Decide on future use of the Soldiers.

(d) Remembrance Sunday – 11 November 2018

The event had gone well with no problems. Letters of thanks from the Mayor would be sent to organisations involved.

ACTIONS: Thank you letters – Cllr McBride/Katie Zasada.

(e) Christmas Lights Switch On – 30 November 2018

The Mayor would lead the Lantern Parade from the Community College. The Town Clerk would contact schools for permission to take photographs of children for Facebook/Twitter. Parents/teachers to be encouraged to take lanterns home wherever possible, but Cllr Melvin would provide a large bag to dispose of unwanted Lanterns. The number of applications for stalls was down on previous years and Stella Catt was trying hard to fill the gaps. Some businesses were not happy to have a stall in front of their premises. Hayley Phillips had arranged for RAF Brize Norton to provide marshals.

VIP guests in the Mayor's Parlour - Cllr Mead would host Robert Courts MP until the Mayor arrived. Additional hosts would be needed for Brian Crossland DL, Chair of Oxfordshire County Council and Chair of West Oxfordshire District Council.

ACTIONS: Hosts for VIP guests – Cllr Mead/Cllr McBride
Permission for photographs – Ron Spurs

(f) St George's Day Dinner 2019

A date for the event had been set for 27 April 2019. A tentative booking had been made to hold the Dinner at the Community Centre, but this had not been finalised. Discussions were ongoing.

ACTIONS: Finalise venue and other arrangements – Cllr McBride, Cllr Mead, Ron Spurs.

(g) Carterton Carnival 2019

The Carnival sub-committee would meet on Thursday 24 January 2019 at 7.00pm at the Town Hall.

The proposed date for the Carnival was Saturday 20 July 2019, at the beginning of the Carterton Celebrates week.

ACTIONS: Carnival sub-committee to meet as above.

3 Any other business

There was none.

4 Date of next meeting

A date would be set in due course.