

CARTERTON TOWN COUNCIL
AMENITIES COMMITTEE
MINUTES OF THE MEETING HELD IN THE TOWN HALL
ON TUESDAY 7TH APRIL 2015
COMMENCING AT 1.30 PM

Present: Cllr Mrs N Miah - Vice Chairman
Cllr Mrs D V Bulley Cllr Mrs M Mead
Cllr R Crapper Cllr Mrs J Smith
Cllr Mrs L Little Cllr D Wesson

Apologies: Cllr M Brennan
Cllr M McBride

Officer: Teresa Whitford – Admin Assistant

11 DECLARATIONS OF INTEREST

There were no declarations of interest.

12 MINUTES

The Minutes of the Meeting held on 3 March 2015, copies of which had been previously circulated, were confirmed as a true record and signed by the Chairman.

13 CARTERTON MARKET – MARKET AGREEMENT

Cllr Mrs Little chaired as neither the Chairman nor the Vice Chairman were present at the start of the meeting. Cllr Mrs Miah arrived soon afterwards but requested Cllr Mrs Little to continue as Chair.

Cllr Mrs Little explained that the terms of the new Market Agreement needed to be decided as soon as possible in order that the Town Council comply with all its legal obligations. The Committee agreed that the previous terms were comprehensive and more than suitable with only a few minor adjustments to be made to the schedule of conditions. These were:

- No. 2 - Change the location description and add the point that access and egress must be via the West Oxfordshire District Council car park only.
- No. 11 - Add that the Market Liaison Officer has the authority to request a visual inspection of the relevant Safety Equipment for our records.
- No. 12 - Add that the Market Liaison Officer has the authority to request a copy of all up to date food hygiene certificates for our records.
- No. 16 - Need to investigate whether or not £2m insurance cover by stallholders is now adequate. It was suggested that £5m may be preferable.

The Market Traders have been asked to provide a list of any points they would like included in the agreement but this has not been received to date. Cllr Mrs Little will follow this up.

Cllr Mrs Smith enquired if we were proceeding with the idea of a uniform look to the stalls. Cllr Brennan was not in attendance to update the committee on his investigations into this but will be asked to do so on his return.

Cllr Mrs Little confirmed that Thames Valley Farmers Market have agreed to commence trading in Carterton on Thursday 23rd April 9.00am – 1.00pm.

The Meeting finished at 2.15pm

Chairman