



# Carterton Town Council

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**Ron Spurs** BSC MA MBA CILCA  
Town Clerk

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[www.carterton.net](http://www.carterton.net)

10<sup>th</sup> December 2020

Cllr N Leverton - Chairman  
Cllr J Bull - Deputy Chairman

Cllr S Baylis  
Cllr C Cook  
Cllr R Crapper  
Cllr M Crossland  
Cllr P Handley  
Cllr E Hatton  
Cllr C James  
Cllr L Little  
Cllr M McBride  
Cllr M Mead  
Cllr J Sangster  
Cllr D Wesson  
Cllr K Wood

## SUMMONS TO ATTEND

You are hereby summoned to attend the next Meeting of CARTERTON TOWN COUNCIL on **15 December 2020 at 7.00 pm.** via Zoom Video-Conferencing. Go to [www.zoom.us](http://www.zoom.us). Meeting ID: **881 3737 3161** Password: **450767**.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

A handwritten signature in black ink that reads 'Ron Spurs' with a long horizontal flourish underneath.

**Ron Spurs**  
Town Clerk

## AGENDA

### Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
- 2 Minutes of the Town Council Meeting held on 17 November 2020 – for Approval
- 3 Minutes of the Meeting of the Planning Committee held on 17 November 2020 – for Noting
- 4 Minutes of the Meeting of the Administration Committee held on 1 December 2020 – for Noting
- 5 Minutes of the Urgency Committee held on 23 November 2020 – for Noting
- 6 Adjournment of 15 Minutes for Members of the Public to raise matters
- 7 Adjournment of 15 Minutes for County Councillors to raise matters
- 8 Adjournment of 15 Minutes for District Councillors to raise matters
- 9 Town Mayor's Announcements
- 10 Town Clerk's Announcements
- 11 Report of External Auditor – for Noting.
- 12 Work for Authorisation – For Approval.
- 13 Budget and Precept 2020 – Report by Town Clerk-For Approval
- 14 Bank Reconciliation Statement to 30 November 2020 – for Noting
- 15 Details of Income received during November 2020 - for Noting
- 16 Accounts for Payment for December 2020 – see attached for Approval
- 17 **Public Bodies (Admission to Meetings) Act 1960**
- 18 Minute of Town Council Meeting held on 17 November 2020 – Confidential items for Approval.
- 19 Minute of Administration Committee Meeting held on 1 December 2020 – Confidential item for Approval.
- 20 Appointment of valuer for insurance purposes - Allandale Centre - Quote.