



Carterton Town Council

Tel: 01993 842156

Town Hall
Alvescot Road
Carterton
Oxon OX18 3JL

Ron Spurs BSC MA MBA
Town Clerk

Email rspurs@carterton-tc.gov.uk
www.carterton.net

14 March 2018

CLlr Mrs L Little - Chairman
CLlr N Leverton - Vice-Chairman

CLlr Ms J Bull
CLlr Mrs D V Bulley
CLlr Miss S Coul
CLlr R Crapper
CLlr Mrs C Delaney
CLlr Mrs E Hatton
CLlr J Hayes
CLlr M McBride
CLlr Mrs M Mead
CLlr D Melvin
CLlr P Scott
CLlr Mrs S Scott-Stovold
CLlr D Wesson
CLlr Mrs C Wilson

SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of **CARTERTON TOWN COUNCIL** on **20 March 2018 at 8 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk and Assistant Clerk know by 5.00 pm at the latest on the day of the meeting.

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 20 February 2018 - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see below.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters.
- 6 Adjournment of 15 Minutes for County Councillors to raise matters.
- 7 Note of an Urgency Committee Meeting held on 16 February 2018 – for Noting.
- 8 Minutes of the Planning Committee Meeting of 20 February and 6 March 2018 - for Noting.
- 9 Minutes of the Administration Meeting held on 6 March 2018 – for Approval.
- 10 Request for Financial Support:
 - a. Oxfordshire Play Association – Annual Play & Activity Day.
 - b. Black Bourton Parish Council – Funding request for Church Toilet Facilities
- 11 Squash Club – Report by Town Clerk.
- 12 Allandale Centre Refurbishment for Family Centre.
- 13 Request to purchase land – see attached correspondence.
- 14 Amenities Works for Authorisation – see attached.
- 15 Bank Reconciliation to 28 February 2018 – see attached for Noting
- 16 Income Received February 2018 (Current Account & Money Manager Account) – see attached for Noting.
- 17 Debit Card Transactions (Business Account) – February 2018 – for Noting.
- 18 Accounts for Payment for March 2018 – attached for Approval
- 19 **Public Bodies (Admission to Meetings) Act 1960 – confidential items follow.**
- 20 Grounds Maintenance Contracts – see attached report.

Clerk's Report – 20th March 2018

1. Correspondence:
 - a. -SSAFA
 - b. -SAGE
 - c. -Letter from Ms Bushnell
2. Request for assistance – Prostate Cancer UK awareness day – 9th June 2018
3. Clerk's Authority – payment £53 to David Richings ref electricity invoice
4. Minutes of meetings not signed-Standing Orders and advice from Monitoring Officer
5. Event – 19th May 2018 – Market Square
6. Diary Dates:
 - Easter Closure - 30 March-2 April 2018 inclusive
 - Planning Committee - 3 April 2018
 - Planning & Council - 17 April 2018