



# Carterton Town Council

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**Ron Spurs** BSC MA MBA CILCA  
Town Clerk

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13 June 2018

Cllr M McBride - Chairman  
Cllr Mrs M Mead - Vice-Chairman

Cllr Ms J Bull  
Cllr Mrs D V Bulley  
Cllr Miss S Coul  
Cllr R Crapper  
Cllr Mrs C Delaney  
Cllr Ms E Hatton  
Cllr J Hayes  
Cllr N Leverton  
Cllr Mrs L Little  
Cllr D Melvin  
Cllr P Scott  
Cllr Mrs S Scott-Stovold  
Cllr D Wesson  
Cllr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN COUNCIL on **19 June 2018 at 7.45 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

**Ron Spurs**  
Town Clerk

## AGENDA

### Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
- 2 Minutes of the Meeting held on 15 May 2018 for Approval
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see attached.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 15 May and 5 June 2018 for noting
- 8 Minutes of the Amenities & Economic Regeneration Committee of 5 June 2018 for Approval.
- 9 Minutes of the Administration Committee of 5 June 2018 for Approval.
- 10 ARRG Scoping Report – Report of the Town Clerk – for Approval.
- 11 Carterton Crier – Renewal of Annual Contract – Report by Town Clerk for Approval.
- 12 Report of St George's Day Dinner – Report of the Town Clerk – for Noting
- 13 Amenities Works for Authorisation – see attached.
- 14 Draft Annual Return for year ending 31 March 2018:
  - a. Annual Internal Audit Report – for Noting
  - b. Annual Governance Statement – for Approval
  - c. Accounting Statements 2017/18 for Approval
- 15 Financial Statement to 31 May 2018 – see attached.
- 16 Details of income received during May 2018 for Noting.
- 17 Details of Debit Card Transactions in May 2018 for Noting.
- 18 Accounts for Payment for June 2018 – see attached for Approval.
- 19 **Public Bodies (Admission to Meetings) Act 1960 - confidential item follows.**
- 20 Clerk's Appraisal – for Approval.