



Carterton Town Council

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Ron Spurs BSC MA MBA
Town Clerk

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14 February 2018

CLlr Mrs L Little - Chairman
CLlr N Leverton - Vice-Chairman

CLlr Ms J Bull
CLlr Mrs D V Bulley
CLlr Miss S Coul
CLlr R Crapper
CLlr Mrs C Delaney
CLlr Mrs E Hatton
CLlr J Hayes
CLlr M McBride
CLlr Mrs M Mead
CLlr D Melvin
CLlr P Scott
CLlr Mrs S Scott-Stovold
CLlr D Wesson
CLlr Mrs C Wilson

SUMMONS TO ATTEND

Prior to the Planning Meeting, there will be a meeting of Councillors at 7pm

After the Planning Committee meeting there will be a presentation by Ms S James relating to an events week in June 2018.

You are hereby summoned to attend the Meeting of **CARTERTON TOWN COUNCIL** on **20 February 2018 at 8 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk and Assistant Clerk know by 5.00 pm at the latest on the day of the meeting.

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 16 January 2018 - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see attached
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters.
- 6 Adjournment of 15 Minutes for County Councillors to raise matters.
- 7 Minutes of the Planning Committee Meeting of 16 January and 6 February 2018 - for Noting.
- 8 Minutes of the Extraordinary Meeting held on 23 January 2018 – for Approval.
- 9 Minutes of the Amenities and Economic Regeneration Committee held on 6 February 2018 – for Approval
- 10 Motion – Cllr Ms S Coul and Cllr D Melvin – Public Interest Disclosure Act
- 11 Mayor's Allowance Account – Recovery of debt – legal process - Report of the Town Clerk– for Approval
- 12 SAGE HR – Termination of Contract – Report by the Town Clerk - for Approval.
- 13 St George's Day Dinner 2018 – Venue and organisation – Report by the Town Clerk
- 14 Request for Financial Support:
 - a. Save the Children – Sponsorship Request for May Day Fair.
- 15 Squash Club Update – Report by Town Clerk.
- 16 Amenities Works for Authorisation – see attached.
- 17 Bank Reconciliation to 31 January 2018 – see attached for Noting
- 18 Income Received January 2018 (Current Account & Money Manager Account) – see attached for Noting.
- 19 Debit Card Transactions (Business Account) – January 2018 – for Noting.
- 20 Accounts for Payment for February 2018 – attached for Approval
- 21 **Public Bodies (Admissions to Meetings) Act 1960 – Confidential items follow.**
- 22 Grounds Maintenance Contract – Appointment of companies and contracts – for Approval.
- 23 Allandale Centre - Lease between Carterton Town Council and Carterton Family Centre – for Approval.
- 24 Staff Matters – Appointment of Ms K Zasada as Receptionist/Admin Assistant.