



Carterton Town Council

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Ron Spurs BSC MA MBA
Town Clerk

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11 October 2017

CLlr Mrs L Little - Chairman
CLlr N Leverton - Vice-Chairman

CLlr M Brennan
CLlr R Brooks
CLlr Ms J Bull
CLlr Mrs D V Bulley
CLlr Miss S Coul
CLlr R Crapper
CLlr Mrs C Delaney
CLlr J Hayes
CLlr M McBride
CLlr Mrs M Mead
CLlr D Melvin
CLlr P Scott
CLlr Mrs S Scott-Stovold
CLlr Mrs C Wilson

SUMMONS TO ATTEND

There will be a presentation by Debra Courtenay-Crane at 7.00 pm prior to the Planning and Town Council Meetings

You are hereby summoned to attend the Meeting of **CARTERTON TOWN COUNCIL** on **17 October 2017 at approximately 7.45 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk and Assistant Clerk know by 5.00 pm at the latest on the day of the meeting.

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 19 September 2017 - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see attached.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters.
- 7 Minutes of the Planning Committee Meetings of 19 September and 3 October 2017 for Noting.
- 8 Minutes of the Administration Committee Meeting of 3 October 2017 for Approval.
- 9 HR Support – quotes for approval.
- 10 West Oxfordshire District Council request ref David Wilson Homes
- 11 Requests for Financial Assistance:
 - a. Acting Community Thingumybags – see attached.
 - b. Children's Air Ambulance – donation request attached.
- 12 Report of the Town Clerk – equipment/maintenance requests.
- 13 Bank Reconciliation to 30 September 2017 – see attached for Noting.
- 14 Income Received September 2017 – see attached for Noting.
- 15 Accounts for Payment for October 2017 – attached for Approval.
- 16 Debit Card Transactions for September 2017 – for Noting.
- 17 Petty Cash Transactions April to September 2017 for Noting.