



# Carterton Town Council

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**Ron Spurs** BSC MA MBA  
Town Clerk

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15 November 2017

CLlr Mrs L Little - Chairman  
CLlr N Leverton - Vice-Chairman

CLlr M Brennan  
CLlr R Brooks  
CLlr Ms J Bull  
CLlr Mrs D V Bulley  
CLlr Miss S Coul  
CLlr R Crapper  
CLlr Mrs C Delaney  
CLlr J Hayes  
CLlr M McBride  
CLlr Mrs M Mead  
CLlr D Melvin  
CLlr P Scott  
CLlr Mrs S Scott-Stovold  
CLlr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of **CARTERTON TOWN COUNCIL** on **21 November 2017 at approximately 7.45 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk and Assistant Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

**Ron Spurs**  
Town Clerk

## AGENDA

### Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 17 October 2017 - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see attached.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters.
- 7 Minutes of the Planning Committee Meetings of 17 October and 7 November 2017 for Noting.
- 8 Minutes of the Urgency Committee Meetings of 20 October and 3 November 2017 for Noting.
- 9 Report of the Town Clerk – Miscellaneous Items for Approval.
- 10 Pampas Close Play Area Refurbishment – see attached report.
- 11 Summer Planting – see attached for Approval.
- 12 Grounds Maintenance Contract - Tender process.
- 13 Applications for Grant
  - a. Carterton Winter Lights Project. See attached.
  - b. OXPIP – see attached.
- 14 Bank Reconciliation to 31 October 2017 – see attached for Noting.
- 15 Income Received October 2017 – see attached for Noting.
- 16 Accounts for Payment for November 2017 – attached for Approval.
- 17 Debit Card Transactions for October 2017 – for Noting.
- 18 Public Bodies (Admission to Meetings) Act 1960 – Confidential item follows.**
- 19 Town Clerk Review Panel - for Approval.