



# Carterton Town Council

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**Ron Spurs** BSC MA MBA  
Town Clerk

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10 May 2017

Clr Mrs L Little - Chairman  
Clr N Leverton - Vice-Chairman

Clr M Brennan  
Clr R Brooks  
Clr Mrs D V Bulley  
Clr Miss S Coul  
Clr R Crapper  
Clr Mrs C Delaney  
Clr J Hayes  
Clr M McBride  
Clr Mrs M Mead  
Clr D Melvin  
Clr P Scott  
Clr Mrs S Scott-Stovold  
Clr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN COUNCIL on **16 May 2017 at 7.45 pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

**Ron Spurs**  
Town Clerk

## AGENDA

### Apologies

- 1 Election of Town Mayor - 2017/18
- 2 Appointment of Deputy Town Mayor - 2017/18
- 3 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests that have not already been declared in the Council's Register of Interests.
- 4 Minutes of the Meeting held on 18 April 2017 for Approval
- 5 Town Mayor's Announcements
- 6 Clerk's Report - see below.
- 7 Appointment of Standing Committees and Working Group 2017/18 – current appointments attached.
- 8 Appointment of Representatives on Outside Bodies - current appointments attached.
- 9 Co-option of Councillor for the Upavon Ward.
- 10 Adjournment of 15 Minutes for Members of the Public to raise matters
- 11 Adjournment of 15 Minutes for County Councillors to raise matters
- 12 Minutes of the Planning Committee Meetings of 18 April and 2 May 2017 for noting
- 13 Minutes of the Amenities and Economic Regeneration Committee Meeting held on 2 May for Approval.
- 14 Report of the Town Clerk - Matters for Approval/Noting.
- 15 Application for Grant Funding - Community First Responders - see attached.
- 16 Draft Annual Return for year to 31 March 2017 – for Approval
- 17 Financial Statement to 30 April 2017 – see attached.
- 18 Accounts for Payment for May 2017 – see attached for Approval.
- 19 **Public Bodies (Admission to Meetings) Act 1960 - confidential items follow.**
- 20 Report re Solicitors Fees - see attached.
- 21 Clerk's Appraisal - for Approval.

## Clerk's Report – 16<sup>th</sup> May 2017

1. **Skate Park** – The Skate Park refurbishment will be completed week commencing 22<sup>nd</sup> May 2017. I will arrange an opening event for a date to be agreed (it will probably be after 3.00pm as I will invite users of the Skate Park to attend). I will also invite local media representatives to attend. I will prepare a Press Release. Councillors will be invited to attend.
2. **Planting update** – The replacement of the winter beds with summer beds has commenced and should be completed shortly.
3. **Walkabout** – If Councillors would like to schedule a walkabout of their wards with me to identify issues that the Council may be able to resolve, please contact me via email.
4. **Volunteer Link-Up** - Volunteer Link-Up have written to thank the Town Council for its grant of £750 to support the creation of their first Carterton Volunteer Information and Recruitment Fair.
5. **Forthcoming events:**

Tuesday 6<sup>th</sup> June 2017 Planning Committee

Saturday 17<sup>th</sup> June 2017 Armed Forces Fair, ARRG

Tuesday 20<sup>th</sup> June 2017 Planning & Town Council