



# Carterton Town Council

Tel : 01993 842156

Town Hall  
Alvescot Road  
Carterton  
Oxon OX18 3JL

**Ron Spurs** BSC MA MBA  
Town Clerk

Email [rspurs@carterton-tc.gov.uk](mailto:rspurs@carterton-tc.gov.uk)  
[www.carterton.net](http://www.carterton.net)

11<sup>th</sup> January 2017

Cllr Mrs L Little - Chairman  
Cllr N Leverton - Vice-Chairman

Cllr M Brennan  
Cllr R Brooks  
Cllr Mrs D V Bulley  
Cllr Miss S Coul  
Cllr R Crapper  
Cllr Mrs C Delaney  
Cllr J Hayes  
Cllr M McBride  
Cllr Mrs M Mead  
Cllr D Melvin  
Cllr Mrs N Miah  
Cllr P Scott  
Cllr Mrs S Scott-Stovold  
Cllr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN COUNCIL on **17<sup>th</sup> January 2017 at approximately 7.30 p.m. on the rising of the Planning Committee.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d)

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 p.m. at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

**Ron Spurs**  
Town Clerk

## AGENDA

*The meeting will be preceded by a presentation by David Wilson Homes*

### Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 (a) To receive and approve the Minutes of the Town Council Meeting held on 13 December 2016 - see attached.  
(b) To receive and approve an amendment to the Town Council Minutes dated 20 September 2016 in connection with the Carterton Day Centre - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see below.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 13 December 2016 and 3 January 2017 for noting.
- 8 Applications for s137 Grant Funding:-
  - a. Oxfordshire Play Association - see attached.
  - b. Life Education - see attached.
- 9 Application for Sponsorship - Save the Children May Day Fair 2017 - see attached.
- 10 Bank Reconciliation Statement to 31<sup>st</sup> December 2016 – see attached.
- 11 Debit Card Transactions July - December 2016 - attached for noting.
- 12 Detailed Income and Expenditure to 31<sup>st</sup> December 2016 - see attached.
- 13 Review of Earmarked Reserves - see attached.
- 14 Accounts for Payment for January 2017 – see attached for Approval.

## **Town Clerk's Report – Tuesday 17<sup>th</sup> January 2017**

1. **Streatfield House** – the tenant for the ground floor will open for business shortly. Lease discussions with the tenant for the first floor are progressing well.
2. **Christmas Lights Income & Expenditure** - Income £375, Expenditure £1,622  
Key expenses:  
Stilt walkers £732 – Very popular – Witney Gazette key photo  
Sound system £466  
Santa's Grotto £180
3. **Carterton Police Station** – I have submitted the request to West Oxfordshire District Council (WODC), asking that the premises be added to the Community Asset register.
4. **Skate Park** – I have submitted in excess of 15 Grant Applications to various charitable funds on behalf of the Council. Two key bodies WODC and the Military Covenant Fund open their bidding process later this month.
5. **Annual Review of Council Documents** – Reminder, if you require the Council to consider any amendments to Standing Orders, Code of Conduct or Financial regulations please submit them to me by the end of next week.
6. **Precept Information** – As you may recall the Council voted to increase the Precept for the forthcoming year. However, given the Tax Base for next year (an increase of only 281.43 on the previous year), this will actually result in a reduction in Council Tax for Band D properties of 2.73%.

**Ron Spurs**  
**Town Clerk**