



# Carterton Town Council

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**Ron Spurs** BSC MA MBA  
Town Clerk

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15 February 2017

CLlr Mrs L Little - Chairman  
CLlr N Leverton - Vice-Chairman

CLlr M Brennan  
CLlr R Brooks  
CLlr Mrs D V Bulley  
CLlr Miss S Coul  
CLlr R Crapper  
CLlr Mrs C Delaney  
CLlr J Hayes  
CLlr M McBride  
CLlr Mrs M Mead  
CLlr D Melvin  
CLlr Mrs N Miah  
CLlr P Scott  
CLlr Mrs S Scott-Stovold  
CLlr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN COUNCIL on **21 February 2017 at 7.45 pm. (This may be subject to change depending on the discussions following a Presentation at 7pm).**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d).

**If you are unable to attend and wish your apologies to be recorded, you must let the Town Clerk know by 5.00 pm at the latest on the day of the meeting.**

The Agenda for the meeting is attached

Yours faithfully

**Ron Spurs**  
Town Clerk

## AGENDA

### Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 (a) To receive and approve the Minutes of the Town Council Meeting held on 17 January 2017 - see attached.  
(b) To approve an amendment to page 90 of the Minutes of the Town Council Meeting held on 8 December 2015 as recommended by the Interim Audit Report - see attached.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see below.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 17 January and 7 February 2017 for noting.
- 8 Minutes of the Amenities and Economic Regeneration Meeting of 7 February 2017 for approval.
- 9 Application for s137 Grant Funding:-  
(a) Volunteer Link-up - see attached.
- 10 Interim Audit - see attached report for Noting.
- 11 Bank Reconciliation Statement to 31 January 2017 – see attached.
- 12 Accounts for Payment for February 2017 – see attached for Approval.
- 13 Debit Card Transactions January-February 2017 - attached for noting.

## Clerk's Report - 21<sup>st</sup> February 2017

- 1 **No 1 Streatfield House** - The tenant for the upper floor has signed a lease for the premises. She will commence business on 1<sup>st</sup> March 2017. I have a schedule of income from the building which will be circulated.
- 2 **Purchase of new table for Reception** - A new display table was purchased for Reception at a cost of £129.99 authorised by me.
- 3 **New Christmas Lights** - Can Councillors advise me if there is an appetite to purchase more Christmas Lights for the Town? We have received some comments that compared to other displays held locally ours were not the brightest!
- 4 **Closure of HSBC Bank, Alvescot Road** - The HSBC bank will close on Friday 5th May. I have contacted the owners of the premises who were not aware at that time of the closure. I asked to be informed if the premises come onto the market. Arrangements have been made to collect the Council's Deed Box.
- 5 **Children's Centre** - The new Children's Centre will be operational on 28<sup>th</sup> March initially from the Town Hall and the Library and one other site until the Allandale Centre becomes vacant. The Clerk will be instructing solicitors to draw up a formal lease at the appropriate time.
- 6 **Save the Children** - have written to advise that their Annual General Meeting will take place on Tuesday 28<sup>th</sup> February at Elderbank Hall, Brize Norton at 7pm and all members of the Council are welcome to attend. They have also written to thank the Council for its recent sponsorship of their May Day Fair.
- 7 **Life Education** – have sent a letter of thanks for their recent grant from the Council.
- 8 **Carterton Crier Distribution** - I was unable to arrange distribution of the latest edition of the Crier through our usual distributor. A new distributor who delivers similar magazines in Abingdon, Faringdon and Wantage agreed to undertake the task at short notice. The delivery has gone according to schedule with no complaints (so far). There may be a small increase in delivery cost which is within the budget agreed for the magazine and its delivery.
- 9 **Diary Dates:**

Tuesday 7 March	Planning & Administration Committees
Tuesday 21 March	Planning & Town Council

Ron Spurs  
14 February 2017