



Carterton Town Council

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Ron Spurs BSC MA MBA
Town Clerk

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9 November 2016

Cllr Mrs L Little - Chairman
Cllr N Leverton - Vice-Chairman

Cllr M Brennan
Cllr R Brooks
Cllr Mrs D V Bulley
Cllr Miss S Coul
Cllr R Crapper
Cllr Mrs C Delaney
Cllr J Hayes
Cllr M McBride
Cllr Mrs M Mead
Cllr D Melvin
Cllr Mrs N Miah
Cllr P Scott
Cllr Mrs S Scott-Stovold
Cllr Mrs C Wilson

SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN **15th November 2016 at 7.45pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d)

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

A winner's trophy will be presented to the Hook Norton Brass Band prior to the commencement of the meeting, followed by a presentation by Mr Robert Pritchard, Community Liaison Officer for SSE concerning the smart meter installation program.

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 18 October 2016.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - see attached.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 18 October and 1 November 2016 for noting
- 8 Minutes of the Administration Committee Meeting held on 1 November 2016, for approval. (See also attached email for information.)
- 9 Recommended Tree Maintenance - see attached report for approval.
- 10 Grant Applications -
 - a) Citizens Advice Bureau - see attached.
 - b) Brownes Hall - see attached.
- 11 External Audit:
 - (a) To receive and approve the Annual Return
 - (b) To receive and approve the Issues Arising Report.
- 12 Financial Statement to 31st October 2016 – see attached.
- 13 Accounts for Payment for November 2016 – see attached for Approval.

Clerk's Report - Tuesday 15 November 2016

1. **1 Streatfield House** - Verbal update.
2. **Children's Centre** - As you are aware, Officers and Councillors have been working with the Manager of the Children's Centre and Jenny Withers, RAF Community Officer, to identify how a Children's Centre can continue to operate in Carterton. Funding has been secured from the Military Covenant, and OCC will consider an application for funding at the next Cabinet Meeting. The application has been supported by Officers. In December a report will be submitted to Council to request financial support for the project.
3. **Allandale Centre** - Councillors resolved that I should write to Ms Jill Bull of ICE asking her to clarify her intentions regarding the lease of the Allandale Centre which expires in January 2018. The letter was hand delivered. So far no reply has been received. I intend to write to Ms Bull again and ask that she responds to the Council within 21 days. If no response is received, Council will assume that she does not wish to enter into negotiations to renew the lease. When this matter was discussed previously with Ms Bull, she did state that the Allandale Centre was not big enough for her needs.
4. **Diary Dates:**

Friday 2 December -	Christmas Lights Switch On
Saturday 3 December -	Mayor's Christmas Carols on Market Square at 10.00am
Tuesday 6 December	Planning Committee (if necessary)
Tuesday 13 December -	Planning and Town Council
Friday 23 December -	Town Hall will close at 12.00 noon
Tuesday 3 January	Town Hall reopens
Tuesday 10 January	Planning Committee (if necessary)
Tuesday 17 January	Planning and Town Council

Ron Spurs
9 November 2016