



Carterton Town Council

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Ron Spurs BSC MA MBA
Town Clerk

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Cllr Mrs L Little
Cllr M McBride

Town Mayor
Deputy Mayor

Cllr M Brennan
Cllr R Brooks
Cllr Mrs D V Bulley
Cllr Ms S Coul
Cllr R Crapper
Cllr Mrs C Delaney
Cllr N Leverton

Cllr Mrs M Mead
Cllr D Melvin
Cllr Mrs N Miah
Cllr P Scott
Cllr Mrs S Scott-Stovold
Cllr Mrs C Wilson

9th March 2016

SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of CARTERTON TOWN COUNCIL to be held in the Council Chamber, Carterton Town Hall on **Tuesday 15th March 2016. Martin Holland of West Oxfordshire District Council will give a brief presentation about Phase 2 of the Carterton Leisure Centre at 7.30 p.m., which will be followed by the Town Council Meeting.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d)

The law allows the Council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. However, as a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Chairman know before the start of the meeting.

The Agenda for the meeting is attached.

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 16th February 2016.
- 3 Town Mayor's Announcements
- 4 Adjournment of 15 Minutes for Members of the Public to raise matters
- 5 Adjournment of 15 Minutes for County Councillors to raise matters
- 6 Clerk's Report - items for Noting. See below.
- 7 Minutes of the Planning Committee Meetings of 16th February and 1st March 2016 for Noting.
- 8 Financial Statement and Income & Expenditure to 29 February 2016 – attached.
- 9 Accounts for Payment for March 2016 - for Approval.
- 10 **Public Bodies (Admission to Meetings) Act 1960 - Confidential items follow.**
- 11 1 Streatfield House - Appointment of Agent - see attached report.

Clerk's Report – 15th March 2016

- 1 Streatfield House Update** - The Council is seeking a tenant. Planning permission for the first floor has been submitted and we are awaiting a decision from WODC.
There are a number of potential tenants for the ground floor. I have asked a local builder for an estimate for the conversion of the first floor; other estimates will be obtained.

Although we have been in discussion with several people interested in occupying the premises on a temporary basis, nothing has come of these discussions.
- 2 Town Centre** - I have held informal discussions with the Head of Strategic Planning at WODC to enable the process for the S106 funds to be released to the Town Council
The project to deliver the hanging baskets and tubs is going according to schedule.
- 3 Market Square** - Officers are in the process of obtaining quotes to complete the planning permission condition regarding the planting of trees. Also, benches will be sited in the Square. This will be subject of a report to the Amenities Committee and Council.
- 4 Co-option of a Councillor** - A briefing paper containing the procedure for co-opting a Councillor will be circulated in the near future together with the applications of those who wish to be considered for the appointment. The co-option will take place at the Council meeting to be held on 19th April 2016.
- 5 Social Media Workshops for Women** - The Project Co-ordinator for these workshops, organised by OCC and held at the Town Hall over the last few months, has written to thank the Town Council for its hospitality and to particularly thank the staff for their kindness, helpfulness and tolerance in the face of the waves of people coming through the doors.

Ron Spurs
Town Clerk
8 March 2016