



Carterton Town Council

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Ron Spurs BSC MA MBA
Town Clerk

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13 July 2016

Cllr Mrs L Little - Chairman
Cllr N Leverton - Vice-Chairman

Cllr M Brennan
Cllr R Brooks
Cllr Mrs D V Bulley
Cllr Miss S Coul
Cllr R Crapper
Cllr Mrs C Delaney
Cllr P Lewis
Cllr M McBride
Cllr Mrs M Mead
Cllr D Melvin
Cllr Mrs N Miah
Cllr P Scott
Cllr Mrs S Scott-Stovold
Cllr Mrs C Wilson

SUMMONS TO ATTEND

You are hereby summoned to attend the Meeting of CARTERTON TOWN COUNCIL to be held in the Council Chamber, Carterton Town Hall on **Tuesday 19th July 2016 at approximately 7.45pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d)

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Chief Inspector Julian Collinson will give a brief presentation commencing at 7.15pm, followed by Mr Matt Carlisle, Deputy Chief Fire Officer of the Oxfordshire Fire & Rescue Service

Apologies

- 1 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 2 To receive and approve the Minutes of the Town Council Meeting held on 28 June 2016.
- 3 Town Mayor's Announcements
- 4 Clerk's Report - Items 1-2 - see below.
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 28 June and 5 July 2016 for noting
- 8 Minutes of the Administration Committee Meeting held on 5 July 2016, Items 12-16, for approval.
- 9 Financial Statement to 30 June 2016 – see attached.
- 10 Accounts for Payment for July 2016 – see attached for Approval.
- 11 Sale of Council Land at 102 Glenmore Road - see attached report.
- 12 Application for Grant Funding - Carterton Bowls Club. See attached.
- 13 **Public Bodies (Admission to Meetings) Act 1960. Members of the Public and Press are excluded from the Meeting at this point as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**
- 14 Clerk's Report, Item 3. Lease for 1 Streatfield House - verbal report.
- 15 Staff Issues - Item 17 of the Administration Committee Meeting held on 5 July 2016.

Clerk's Report - Tuesday 19th July 2016

- 1 **Carterton Community Emergency Plan** – The Emergency Plan has been updated for 2016/17 with valuable assistance from Mr Stephen Bostock of Scholars Acre. The Plan lists Cllr M Brennan, Cllr Miss S Coul, Cllr N Leverton, Cllr Mrs M Mead and Cllr P Scott as Emergency Contacts.

- 2 **Diary Dates:**
Wednesday 20 July Amenities & Economic Regeneration Committee
Tuesday 2 August Planning Committee
Tuesday 16 August Planning Committee

- 3 **CONFIDENTIAL ITEM**
Heads of Terms Lease – 1 Streatfield House – Document circulated prior to meeting.

Ron Spurs
13 July 2016