



# Carterton Town Council

Tel : 01993 842156

Town Hall  
Alvescot Road  
Carterton  
Oxon OX18 3JL

**Tan Marchant**  
Assistant Town Clerk

Email: [tmarchant@carterton-tc.gov.uk](mailto:tmarchant@carterton-tc.gov.uk)  
[www.carterton.net](http://www.carterton.net)

15<sup>th</sup> July 2015

Cllr Mrs L Little            Town Mayor  
Cllr M McBride Deputy Mayor

Cllr M Brennan  
Cllr R Brooks  
Cllr Mrs D V Bulley  
Cllr Miss S Coul  
Cllr R Crapper  
Cllr Mrs C Delaney  
Cllr N Leverton  
Cllr Mrs M Mead  
Cllr D Melvin  
Cllr Mrs N Miah  
Cllr P Scott  
Cllr M Steward  
Cllr Mrs C Wilson

## SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of CARTERTON TOWN COUNCIL to be held in the Council Chamber, Carterton Town Hall on **Tuesday 21<sup>st</sup> July 2015 at 7.45pm.**

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation in accordance with The Town Council's Standing Order 1(d)

The Agenda for the meeting is attached

Yours faithfully

*ST Marchant*

Tan Marchant (Mrs)  
Assistant Town Clerk

## AGENDA

### Apologies

- 1 Co-option of Town Councillor for the Rock Farm Ward.
- 2 To receive any Declarations of Interest in respect of items on this Agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other interests which have not already been declared in the Council's Register of Interests.
- 3 To receive and approve the Minutes of the Town Council Meeting held on 16 June 2015.
- 4 Town Mayor's Announcements
- 5 Adjournment of 15 Minutes for Members of the Public to raise matters
- 6 Adjournment of 15 Minutes for County Councillors to raise matters
- 7 Minutes of the Planning Committee Meetings of 16 June and 7 July 2015 for noting
- 8 Minutes of the Amenities Committee Meeting held on 7 July 2015 for Approval.
- 9 Minutes of the Meeting of the Events Sub-Committee held on 25 June 2015- for noting.
- 10 Request for financial assistance under Section 137 of the Local Government Act 1972 - see attached application from West Oxon Early Intervention Service.
- 11 Recording of Town Council Meetings - verbal report from Cllr Brennan.
- 12 Freedom of Carterton for RAF Brize Norton - attached for discussion and adoption.
- 13 Carterton Community Safety Centre - see attached letter for information.
- 14 Masterplan - Verbal update.
- 15 Financial Statements and Income & Expenditure to 30 June 2015 – attached for noting.
- 16 Accounts for Payment for July 2015 – attached for Approval.
- 17 Public Bodies (Admission to Meetings Act) 1960.
- 18 War Memorial Railings - quotation attached and two to follow.
- 19 Quarterly Newsletter - Quotes for Discussion and Approval
- 20 Staff Matters:
  - a. Recruitment of Town Clerk - verbal update
  - b. Employees - recompense for extra workload. Cllr Mrs Little to raise.

### Future Meetings & Diary Dates:-

Bandstand Concert	2-4pm	26 July 2015
Planning	7.30pm	4 August 2015
Planning	7.30pm	8 August 2015
Bandstand Concert	2-4pm	30 August 2015
Planning and Policy & Resources	7.30pm	1 September 2015
Battle of Britain Fish & Chip Supper	7.00pm	4 September 2015
Teddy Bear's Picnic - ARRG	4-6pm	10 September 2015
Battle of Britain Service	10.00am	13 September 2015
Planning & Town Council	7.30pm	15 September 2015