



Carterton Town Council

Tel : 01993 842156

Town Hall
Alvescot Road
Carterton
Oxon OX18 3JL

Ron Spurs BSC MA MBA
Town Clerk

Email: rspurs@carterton-tc.gov.uk
www.carterton.net

26 October 2016

CLlr P Scott - Chairman
CLlr Mrs M Mead - Vice-Chairman

CLlr M Brennan
CLlr Mrs D Bulley
CLlr Miss S Coul
CLlr N Leverton
CLlr Mrs L Little
CLlr M McBride
CLlr D Melvin
CLlr Mrs S Scott-Stovold

SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of the **ADMINISTRATION COMMITTEE** to be held in Carterton Town Hall on Tuesday 1 November 2016 at 7.45 p.m.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public during the period of time which is designated for public participation, in accordance with the Town Council's Standing Order 1(d).

The Agenda for the meeting is attached

Yours faithfully

Ron Spurs
Town Clerk

AGENDA

Apologies

- 1 To receive any Declarations of Interest in respect of items on this agenda as required by the Town Council Code of Conduct. Members are reminded that, in accordance with Town Council's Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests.
- 2 To receive the Minutes of the Administration Committee held on 13 September 2016 for Approval.
- 3 Adjournment of 15 Minutes for Members of the Public to raise matters
- 4 Draft Budget for 2017/18 – see attached report
- 5 Draft Precept for 2017/18 - see attached report
- 6 Carterton Market Charging Policy - see attached report.
- 7 Anti-Bullying Policy - see attached report.
- 8 Public Bodies (Admission to Meetings) Act 1960 - confidential item follows.
- 9 Staff Pay - NJC Pay Scales - see attached report.