

CARTERTON TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 20 JULY 2004
AT 7.45 P.M.

Present: Cllr B. Crossland – Town Mayor
Cllr P. Scott – Deputy Mayor

Cllr. Mrs. D.V. Bulley	Cllr K. Stone
Cllr R. Crapper	Cllr N. Tully
Cllr Mrs. M. Crossland	Cllr. M. Townsend
Cllr. D. King	Cllr. Mrs. L. Walcott
Cllr Mrs. A. Madden	Cllr. W. Walcott
Cllr. P. Madden	Cllr P. Wesson

Apologies: Cllr. P.J. Handley and Cllr. L.H Giles

37. MINUTES

The Minutes of the Meeting held on 15 June 2004, copies of which had been previously circulated to Members, were confirmed as a true record and signed by the Mayor.

38. MATTERS ARISING

There were none.

39. DISCUSSION WITH THE AREA YOUTH WORKER

Shelley Vaisey reported that she covered Carterton, Burford and Bampton. The Carterton centre was open 25 hours a week with 6 drop in sessions, 2 body zone sessions and 2 time and space sessions. Some 250 young people use the centre, 69% male and 39% female. The Allandale provided a safe space, free from drugs and alcohol. The youngsters had indicated that they did not want an organised programme of events over the summer holidays. The youth workers had recently started a programme of outreach work visiting 'hot spots' and were encouraging youngsters to be sensitive to local residents. She thanked the Town Council for its continuing support.

In discussion Ms Vaisey explained that confidentiality rules prevented the youth workers from giving information to parents other than in serious circumstances. Where treatment for drink or drugs was needed, they would call the medical services. They were undertaking a survey of youngsters to see what their views are on the services provided at the Allandale. It was more of a problem to engage young girls. The centre had to concentrate on people between the ages of 13 and 19 but mostly attracted younger children.

There was a discussion about underage drinking and it was noted that the police were now confiscating alcohol from those under 18. It was noted that the Football Club disco operated a strict 'no alcohol' policy. It was suggested that the Police might consider the use of Community Wardens, although it was noted that they would not have powers to deal with drink related issues. The Mayor thanked Ms Vaisey for her presentation and for responding to questions.

40. TOWN MAYOR'S ANNOUNCEMENTS

The Mayor reported that he had attended the following events:

June 18 th	RAF Brize Norton Reception and Sunset Ceremony.
June 20 th	Launch of First Responder Scheme into Carterton by St. John Ambulance and NHS Ambulance Service.
June 22 nd	Reception at Oxford Town Hall to welcome the new Lord Mayor. Deputy Mayor attended Banbury on the same evening to welcome their new Mayor.
June 25 th	Attended AGM of local branch of Save the Children.
June 26 th	Summer Fete at St. John the Evangelist School.
June 27 th	Chipping Norton Civic Garden Party.
July 3 rd	Songsters Concert at Gateway School
July 4 th	Banbury Hobby Horse Fair and Civic Service.
July 6 th	Dorchester Abbey Dinner hosted by Lord Lieutenant and Bishop of Dorchester for all civic heads in the county.
July 7 th	St. John Primary School - tour of school and attending school council meeting.
July 12 th	Annual Primary Schools Swimming Gala in new Leisure Centre, with the Certificates distributed in the schools later in the week.
July 15 th	Drinks with the new High Sheriff of Oxfordshire, Mrs. Anne Kelaart, at Nettlebed.
July 18 th	Reviewed Carterton Open Gardens - an event sponsored by the Town Council.
July 19 th	Together with the Mayoress, judged the entries for Carterton in Bloom.

During the month, the Mayor has also had meetings with the Chief Executive of WODC and our local MP discussing a range of topics but focusing on help needed to pursue Fast Forward projects.

Cllr Mrs Crossland had attended the CPRE heritage walk around Carterton.

The Mayor reported that he had received a letter from Grp Cpt Lamonte saying that the proposed Memorandum of Understanding for the RAF to provide fire cover to the town had foundered due to insurance problems. It was agreed that this letter should be copied to the District and County Councils, the Fire Service and the MP.

41. DECLARATIONS OF INTEREST

Cllr Mrs Walcott and Cllr Walcott declared a personal interest in Item 45 (Allotments) and Cllr Walcott in Item 44 (Planning) by virtue of his membership of the District Planning Committee. Cllr Mrs Bulley declared a prejudicial interest in Item 49 (Accounts for Payment).

42. CLERK'S REPORT

The Clerk's Report, copies of which had previously been circulated, was received. The decisions taken on the Report are recorded at Annex 'A'.

43. ADJOURNMENT FOR PUBLIC TO RAISE MATTERS

No matters were raised.

44. PLANNING COMMITTEE

Council received the Minutes of the meeting of the Planning Committee held on 15 June 2004. These were noted.

45. ALLOTMENTS ASSOCIATION REQUEST FOR FUNDING

The Council considered a request from the Allotments Association for a grant of £2,500 for the floor of the compound to be concreted.

RESOLVED that the Council's contractor should be asked to price covering the area with scalings to make a firm surface for vehicles.

46. REQUEST FOR COMPENSATION

The Council received a request from a resident to reimburse her for damage caused to her son's coat when he lent against the side of a bus shelter. It was noted that the value was beneath the insurance excess.

RESOLVED that no payment should be made.

47. EXPENDITURE TO END JUNE

The Clerk presented a report showing expenditure in the first quarter. She explained that she had reallocated several items of expenditure (including Christmas Lights and town centre planting) from General Administration to Recreation. It was agreed that this more accurately reflected the Council's expenditure.

It was noted that there had been an overspend on the Town Hall head but that this was due to the fact that the creation of the new office had slipped from 2003/04 to 2004/05.

The Council NOTED the report.

48. FINANCIAL STATEMENT

The Financial Statement to 30 June 2004, set out at Annex ' B' and previously circulated, was received.

49. ACCOUNTS FOR PAYMENT

Council RESOLVED that the Accounts set out at Annex 'C' be approved for payment.

The meeting ended at 9.10 pm.

17 August 2004

Town Mayor

1. **NE Carterton development – NEAP.** To see attached email from WODC explaining the delay in installing the play equipment on the NEAP. **Noted. The Council was disappointed that no equipment would be in place for the summer holidays.**
2. **Kilkenny Lane** – to see attached letter from OCC about traffic on Kilkenny Lane. **Noted.**
3. **BMX Track.** Following concerns that have been expressed by various people about the quality of the finish of the BMX track at The Dell, I have arranged to meet the contractor on site later this week. I will give a verbal report at the meeting. **The Clerk reported that the contractors had come back on site that day to complete the work. She had asked ROSPA to inspect the work on completion.**

Cllr Mrs Crossland raised the possibility of having a portaloos on site for the summer period. The Clerk said that the cost of 2 portaloos and security fencing would be in the region of £1,000 if they were to be cleaned twice a week. Vandalism could be a problem. RESOLVED that the Council arrange for one portaloos on the site but that this should not be replaced if it were vandalised.

4. **"Xtreme Wheels" Day.** We are arranging a skateboard and BMX day for Saturday 14 August between 11 am and 4 p.m. It would be very helpful if Councillors could arrange to attend all or part of this event to act as stewards and help with the organisation generally. **Noted. Cllr Mrs Bulley and Cllr Crapper said they would attend. Cllr Wesson gave his apologies.**
5. **Internal Audit.** The auditor spent three days with us in early July and made a few small adjustments to the accounts. I will present these to the August Council meeting for signing off. **Noted.**
6. The Council has received letters of thanks for grants from the Carers Centre, the West Oxfordshire Citizens Advice Bureau, and Jill Edwards who won 3 gold and one silver medal in swimming events and one silver medal in badminton. **Noted.**
7. **The Clerk reported that she had received details of the transfer of licence at Somerfield.**
8. **The OPFA newsletter and the OCC Community Partnership leaflet were tabled.**